

**MINUTES OF ADMINSTRATIVE BRIEFING MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 11, 2008

Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 1:30 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on March 5, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd and Aldona Doyle
Rich Jansen arrived at 1:38 P.M.

Commissioners Absent: None

Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne
Deputy County Attorney Mike Smith

AGENDA ITEMS

- 1. County Government Day**
- 2. Information Systems**
- 3. GIS**
- 4. Sarpy/Cass Department of Health and Wellness**

At 2:49 P.M. the Board adjourned. The next scheduled Administrative Briefing meeting will be 3/25/2008 at 1:30 P.M.

**MINUTES OF MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 11, 2008

Sarpy County Courthouse, Sarpy County Board Room
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 3:03 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on March 5, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Aldona Doyle, Rich Jansen
 Commissioners Absent: None
 Others Present: County Clerk Deb Houghtaling
 Board Administrator Mark Wayne
 Deputy County Attorney Mike Smith

Commissioners comments were recorded.

CONSENT AGENDA

{NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.}

1. **Approve minutes (March 4, 2008).**
2. **Approve claims report.**
3. **Approve Liquor Control Commission Corporate Manager Application for Jennifer Schamp in connection with Kwik Shop #664 (6910 S. 108th Street, La Vista) and #670 (2103 Capehart Road, Bellevue).**
4. **Resolution: Authorize Chairman to sign Administrative Addition Change Order #6 for the Courthouse Expansion Project, Phase One: Sarpy County Administration Building Addition in the amount of \$24,308 to Upland Construction Company. (2008-72)**
5. **Approve the following disbursement requisitions, Limited Tax Building Bonds, Series 2007, Construction Fund, Courthouse Addition.**

#44	Carlson West Povondra	\$	3,854.11
#45	Carlson West Povondra	\$	167.66
#46	Upland Construction		\$166,657.00

MOTION: Jansen moved, seconded by Jones, to approve the Consent Agenda items as presented. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

NEW BUSINESS

6. **Bid Opening: Various Concrete Panel Repairs for the Highway Department.**
 As advertised, sealed bids were opened for Project No. C-77(07-09). Three (3) bids were received:

Contractor	Bid amount	Alternate Bid Amount
TAB Construction	\$300,182.12	\$335,938.08
TCW Construction Inc.	\$344,821.20	\$376,241.20
Navarro Enterprise Construction Inc.	\$349,720.00	\$367,001.00

MOTION: Cook moved, seconded by Jansen, to refer the bids to the Purchasing and Highway Departments for review and recommendation. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

7. Public Hearing and Resolution: Reject Bids for the Outsourcing of the Transfer Station. (2008-73)

MOTION: Beth Cunard, County Purchaser, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Cook resolved, seconded by Jones, to reject all bids as recommended by the Landfill, Administration and Purchasing Departments. The County Clerk is hereby directed to take such steps as may be necessary to effectuate the rejection of the offered bids. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

8. Public Hearing & Resolution: Reject bids for Office Furniture for Courthouse Expansion. (2008-74)

MOTION: Beth Cunard, County Purchaser, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Jansen resolved, seconded by Jones, to reject all bids as recommended by the Purchasing Department and permission is given to re-solicit bids for said project. The County Clerk is hereby directed to take such steps as may be necessary to effectuate the rejection of the offered bids. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

9. Public Hearing & Resolution: Create and Appropriate funds for FG-Project Engage Fund. (2008-75)

MOTION: After a public hearing, Doyle resolved, seconded by Jansen, to create and appropriate funds for the Federal Grant Project Engage Fund in the amount of \$33,480 with State funds as the source of revenue. The grant was awarded to Sarpy County through the Nebraska Department of Education after the adoption of the 2008 fiscal year budget. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

10. Zoning - (Public Hearings and Resolutions)

A. Final Plat: Meridian Portico, HearthStone Homes (2008-76)

ORIGINAL MOTION: After a public hearing, Jansen resolved, seconded by Boyd, that the application by Hearthstone Homes for a final plat of a subdivision to be known as Meridian Portico on the following described property to wit: Being a replat of Lots 15-17, inclusive, Meridian Park, a subdivision located in the NW1/4 of Sec. 22; and also being a replat of Lots 1-50, inclusive, Meridian Park Replat Two, a subdivision located in said NW1/4 of Sec. 22; and also the vacated rights-of-way of Virginia Street, Cary Street, 165th Street and 165th Avenue, all located in Twp. 14N, Rng. 11E of the 6th P.M., Sarpy County, Nebraska (165th Street and Giles Road) be approved as recommended by the Sarpy County Planning Commission as it meets the Sarpy County Comprehensive Development Plan and Subdivision Regulations.

Boyd stated for the record that the Board has received the Papio-Missouri River Natural Resources District letter dated 3/10/2008 and the letter states “ The District has no objection to the project as proposed.”

AMENDED MOTION: Jones moved, seconded by Cook, to amend the previous motion to include the recommendation from the Papio-Missouri River Natural Resources District attached to the resolution. After discussion, Jones withdrew the amended motion.

VOTE ON ORIGINAL MOTION: Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

B. Change of Zone: BG to BG/PD, Western Land Company (2008-77)

MOTION: After a public hearing, Cook resolved, seconded by Jansen, that the application by Western Land Company LLC (Gail Wickersham) for a Change of Zone from BG to BG/PD on the following described property to wit: Lots 4 & 5 Wicks Southpointe, located in Sec. 34, Twp. 14N, Rng. 11E of the 6th P.M., Sarpy County Nebraska (Interstate 80, I-80 and Highway 370) be approved as recommended by the Sarpy County Planning Commission to permit a more feasible plan for the current zoning needs raising the height limit for this project to a maximum of 60'. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

C. Amendment to Zoning Ordinances: Reduce Lot width in RD-50 Zoning (2008-78)

MOTION: After a public hearing, Jansen resolved, seconded by Doyle, to adopt the amendment to Section 16 of the Sarpy County Zoning Regulations:

Section 16 RD-50 (Two-Family Residential District)
16.4 HEIGHT AND LOT REQUIREMENTS

16.4.1 The height and minimum lot requirements shall be as follows, except as provided in Section 35:

	Lot Area	Lot Width	Front Yard	Side Yard	Street Side Yard	Rear Yard	Max Height
Dwelling, Single Family	5,000 sq. ft.	60' <u>50'</u>	25'	5'	15'	25'	35'

The Sarpy County Zoning Regulations as amended are found in Exhibit “A” to the resolution and further that the same have the full force and effect of law, the effective date of the aforementioned zoning regulations shall be 3/11/2008. Further, pursuant to Neb. Rev. St. §23-114.03 (2004 Cum. Supp.), the County Clerk is directed and instructed to, within fifteen (15) days of the date of this resolution, publish these regulations in book or pamphlet form or once in a legal newspaper published in and of general circulation in the county, and the County Clerk is further directed to spread

these regulations in the minutes of the proceedings of the County Board.
Ayes: Boyd, Doyle & Jansen. Nays: Cook & Jones.

11. Permission to write Juvenile Accountability Block Grant application.

MOTION: Cook moved, seconded by Jansen, to give permission to Sarpy County Grant Coordinator Carrie Davis-Sedlacek to write the Juvenile Accountability Block Grant (JABG) application. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

12. Resolution: Permission to write the Justice and Mental Health Collaboration Program grant. (2008-79)

MOTION: Resolved by Jansen, seconded by Doyle, to give permission to write the Justice and Mental Health Collaboration Program grant application. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

13. Adjournment

MOTION: At 5:10 P.M. Cook moved, seconded by Jones, to adjourn until 3/18/2008 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

REPORTS The following reports were received and placed on file:

Fee Report 12/2007	
Sheriff	\$ 14,804.60
Fee Reports 2/2008	
District Court Clerk	\$ 17,780.94
Planning & Building	\$ 40,528.95

Inez M. Boyd, Chairman
Sarpy County Board of Commissioners

Attest:

Debra J. Houghtaling
Sarpy County Clerk