

**MINUTES OF ADMINSTRATIVE BRIEFING MEETING  
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 25, 2008

Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 1:30 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on March 19, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Aldona Doyle & Rich Jansen

Commissioners Absent: None

Others Present: County Clerk Deb Houghtaling  
Board Administrator Mark Wayne  
Deputy County Attorney Mike Smith arrived at 1:55 P.M.

**AGENDA ITEMS**

- 1. Criminal Justice Coordinating Committee**
- 2. E-911/Emergency Management**

At 2:43 P.M. the Board adjourned. The next scheduled Administrative Briefing meeting will be 4/8/2008 at 1:30 P.M.

**MINUTES OF MEETING  
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 25, 2008

Sarpy County Courthouse, Sarpy County Board Room  
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 3:03 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on March 19, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Aldona Doyle, Rich Jansen

Commissioners Absent: None

Others Present: County Clerk Deb Houghtaling  
Board Administrator Mark Wayne  
Deputy County Attorney Mike Smith

Administrator's comments were recorded.

### **CONSENT AGENDA**

{NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.}

1. **Approve minutes (March 18, 2008).**
2. **Approve claims report.**
3. **Authorize Chairman to sign letter of support regarding Heartland Family Service's request for funding of a substance abuse treatment program.**
4. **Resolution: Authorize Chairman to sign Administrative Addition Change Order #5 for the Courthouse Expansion Project, Phase One: Sarpy County Administration Building Addition in the amount of \$16,467 to Upland Construction Company. (2008-88)**
5. **Approve request for free days at the Landfill for Gretna's annual clean up event scheduled for 5/3/2008.**
6. **Approve request for free days at the Landfill for Bellevue's Spring clean up event scheduled for 5/17/2008 & 5/24/2008 and reduced rates for the Fall cleanup scheduled for 10/18/2008 & 10/25/2008.**
7. **Approve request for free days at the Landfill for La Vista's annual clean up event scheduled for 4/18/2008 & 4/19/2008.**
8. **Permission to solicit bids for financing of an EHNSA group home.**
9. **Approve Visitors Promotion Committee grant application of Fontenelle Nature Association for projects: EcoHuts; Acorn Acres Grand Opening; Forest Free Day Series.**
10. **Resolution: Approve and Authorize the Chairman to sign the 2007 NPDES Permit Annual Report. (2008-89)**

**MOTION:** Jansen moved, seconded by Cook, to approve the Consent Agenda items as presented. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

### **NEW BUSINESS**

11. **Public Hearing and Resolution: Change sales tax imposed pursuant to the Nebraska Visitors Development Act. (2008-90)**

**MOTION:** After a public hearing, Doyle resolved, seconded by Jones, that Sarpy County had previously instituted an additional sales tax upon the total consideration charged for occupancy of space furnished by a hotel as allowed by the Nebraska Visitors Development Act and now the County

Board finds that a change should be made. The additional sales tax previously imposed by Sarpy County pursuant to Neb. Rev. Stat. Sec. 81-1254(1)(2006 Cum. Supp.) (the Promotion Fund) is hereby reduced to the rate of 1.5%; and the additional sales tax previously imposed by Sarpy County pursuant to Neb. Rev. Stat. Sec. 81-1254(2)(2006 Cum. Supp.) (the Improvement Fund) is hereby reduced to 1.0%. Further, that the rate changes made pursuant to this resolution become effective at the earliest possible date allowed by the Department of Revenue. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

**12. Public Hearing and Resolution: Award of Bid for Cubicles for the Courthouse Administration Expansion Project. (2008-91)**

**MOTION:** Beth Cunard, County Purchaser, reported that bids for Cubicles for the Courthouse Administration Expansion Project have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Cook resolved, seconded by Jansen, to accept the bid of AOI Corporation as it is in full compliance with the specifications and addendum in the amount of \$136,010 and this Board's Chairman, Clerk and Attorney are hereby authorized to execute the necessary documents. (Res. #2008-91) Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

**13. Public Hearing and Resolution: Award Bid for Data Center Relocation for the Courthouse Administration Expansion Project. (2008-92)**

**MOTION:** Beth Cunard, County Purchaser, reported that bids for Data Center Relocation for the Courthouse Administration Expansion Project have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Cook resolved, seconded by Jansen, to accept the base bid of CDW Government Inc. as meets the specifications in the amount of \$89,013.08 and this Board's Chairman, Clerk and Attorney are hereby authorized to execute the necessary documents. The late bid of Midland Computer received by the Clerk's office is to be returned, unopened, to the vendor. (Res. #2008-92) Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

**14. Resolution: Authorize Chairman to sign Agreement for Historical Museum Study. (2008-93)**

**MOTION:** Resolved by Cook, seconded by Jansen, to authorize the Chairman and the County Clerk to sign the Agreement between Sarpy County and the Sarpy County Historical Society to contract with the consulting firm J. Greg Smith for an evaluation of the need, cost, benefits and feasibility for maintaining or refining the existing Museum or the possibility of building a new museum facility for Sarpy County. Payments by the County will not

exceed \$25,000 and said agreement will terminate on 9/30/2008. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None

**15. Adjournment**

**MOTION:** At 3:20 P.M. Doyle moved, seconded by Jones, to adjourn until 4/1/2008 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

**REPORT** The following report was received and placed on file:

Fee Report 2/2008  
County Clerk \$45,398.54

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**Inez M. Boyd, Chairman**  
**Sarpy County Board of Commissioners**

**Attest:**

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**Debra J. Houghtaling**  
**Sarpy County Clerk**