

**MINUTES OF ADMINSTRATIVE BRIEFING MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, April 8, 2008

Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 1:34 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on April 2, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Rich Jansen
Commissioners Absent: Aldona Doyle
Others Present: County Clerk representative Chris Vance
Board Administrator Mark Wayne
Deputy County Attorney Mike Smith

County Administrator Mark Wayne announced no Administrative Briefing Meeting will be held on April 22, 2008.

AGENDA ITEMS

- 1. Update on Pflug Road Environmental Study.**
- 2. Quarterly Jail Inspection.**

At 2:03 P.M. the Board recessed to conduct the Quarterly Jail Inspection.

The next scheduled Administrative Briefing meeting will be June 3, 2008 at 1:30 P.M.

**MINUTES OF MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, April 8, 2008

Sarpy County Courthouse, Sarpy County Board Room
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 3:04 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on April 2, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County

SCBOC 4/8/2008

Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Rich Jansen
Commissioners Absent: Aldona Doyle
Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne
Deputy County Attorney Mike Smith

Commissioners and Administrator's comments were recorded.

CONSENT AGENDA

NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.

1. **Approve minutes (April 1, 2008).**
2. **Approve claims report.**
3. **Resolution: Approve "National Public Safety Telecommunications Week" April 13-19, 2008. (2008-97)**
4. **Approve the following disbursement requisitions, Limited Tax Building Bonds, Series 2007, Construction Fund, Courthouse Addition. Brian Hanson 593-2349**

#51	Carlson West Povondra	\$ 3,778.84
#52	Carlson West Povondra	\$ 86.24
#53	Upland Construction	\$391,500.00
#54	AOI Corporation	\$ 3,320.00
5. **Permission to Solicit Bids for Various Asphalt Overlays, 66th Street, 132nd Street from Platteview Road North to the Papio Creek Bridge, 132nd Street from Main Street South to Buffalo Road, Project C-77 (07-08).**
6. **Resolution: Authorize Chairman to sign Commercial Services Agreement with CoxCom, Inc., Cox Nebraska Telecom, LLC in the amount of \$500 for spatial data sharing with Douglas County. (2008-98)**

MOTION: Jansen moved, seconded by Cook, to approve the Consent Agenda items as presented. Ayes: Cook, Jones, Boyd & Jansen. Nays: None.
Absent: Doyle.

NEW BUSINESS

7. **Public Hearing and Action: Liquor License, Class "I" Beer, Wine & Distilled Spirits, On Sale Only, Edward A. Schaefer dba Bellevue Berry and Pumpkin Ranch, 11001 South 48th Street, Papillion, Sarpy County NE 68133.**

MOTION: After a public hearing, Jansen moved, seconded by Boyd, to recommend approval of the Application for Liquor License Class I, Beer, Wine & Distilled Spirits On Sale Only #80317 of Edward A. Schaefer dba Bellevue Berry and Pumpkin Ranch, 11001 South 48th Street, Papillion, Sarpy County NE 68133 and notify the Nebraska Liquor Control Commission of Board approval. Ayes: Cook, Jones, Boyd & Jansen.
Nays: None. Absent: Doyle.

8. Public Hearing and Resolution: Special Use Permit, Allow In-home beauty salon, Molly & Michael Kisielewski (2008-99)

MOTION: After a public hearing, Jones resolved, seconded by Jansen, that the application of Molly & Michael Kisielewski for a special use permit to allow an in-home beauty salon on the following described property to wit: Lot 159, Millard Park South, located in Sec. 15, Twp. 14N, Rng. 11E of the 6th P.M., Sarpy County, Nebraska (165th Street and Briar Street) be approved as recommended by the Sarpy County Planning Commission as it meets the Sarpy County Zoning Regulations. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

9. Public Hearing & Resolution: Award bid for Office Furniture. (2008-100)

MOTION: Brian Hanson, Fiscal Administrator, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Cook resolved, seconded by Jansen, to accept the low bids of each of the following groups in the amounts listed:

<u>Group</u>	<u>Vendor</u>	<u>Award Amount</u>
A-Allsteel	Corporate Express	\$ 13,234.64
B-DMI	Payless Office Products	\$ 4,061.00
C-Eurotech	Office Interiors & Design	\$ 3,298.00
D-Global	Corporate Express	\$ 8,687.61
E-Herman Miller	AOI Corporation	\$ 2,278.41
F-Hon	All Makes	\$ 46,146.13
G-Iceberg	Commercial Concepts & Furniture	\$ 543.86
H-Lorrell	Payless Office Products	\$ 4,598.00

This Board's Chairman, Clerk and Attorney are hereby authorized to execute the necessary documents. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

10. Public Hearing and Resolution: Award Bid for One (1) 2008 Stainless Steel Material Spreader. (2008-101)

MOTION: Beth Cunard, County Purchaser, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Jansen resolved, seconded by Jones, to accept the low bid of Aspen Equipment Company in the amount of \$18,573 and this Board's Chairman, Clerk and Attorney are hereby authorized to execute the necessary documents. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

11. Public Hearing and Resolution: Award Bid for Avaya VOIP Phones for the Courthouse Administration Expansion Project. (2008-102)

MOTION: Beth Cunard, County Purchaser, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Cook resolved, seconded by Jansen, to accept the low

base bid and Option 1 - trade in of North American Communication Resources (NACR) in the amount of \$29,799 and this Board's Chairman, Clerk and Attorney are hereby authorized to execute the necessary documents. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

12. Adjournment

MOTION: At 4:04 P.M. Jones moved, seconded by Cook, to adjourn until 4/15/2008 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

REPORTS The following reports were received and placed on file:

Fee Report 2/2008	
Landfill	\$ 213,650.12
Fee Reports 3/2008	
Landfill	\$ 214,416.78
Planning & Building	\$ 43,884.65

Inez M. Boyd, Chairman
Sarpy County Board of Commissioners

Attest:

Debra J. Houghtaling
Sarpy County Clerk