

MINUTES OF BUDGET HEARINGS
SARPY COUNTY BOARD OF COMMISSIONERS

Tuesday, July 29, 2008

Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 8:30 A.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on July 23, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Rich Jansen
Commissioners Absent: Aldona Doyle
Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne
Fiscal Administrator Brian Hanson

The following Elected Officials, Department Heads or Managers appeared before the County Board to make a secondary request for their specific budgets:

**County Attorney, Child Support/County Attorney, Victim Witness, FG-Victim
Witness, Juvenile Intake/Diversion, Alcohol Diversion, Adult and Juvenile
Probation, Register of Deeds**

At 9:40 A.M. the Board recessed and reconvened at 9:49 A.M.

**Investigations, Juvenile Justice Center, Road Patrol, E-911 Communications,
Emergency Management**

At 11:25 A.M. the Board recessed and reconvened at 11:31 A.M.

**Public Defender, County Clerk/Records Management, GIS, Information Systems,
Fiscal Administration, Administration**

At 12:53 P.M. the Board recessed and reconvened at 2:09 P.M.

Discussion was held on each individual budget.

No change was made to the **County Attorney** budget.

MOTION: Cook moved, seconded by Jansen, to increase the **Child Support-County Attorney** budget: Law Enforcement (522901) +\$500, Equipment Rental (540200) +\$520, Data Processing Equipment (550315) +\$1,618, for a total increase of \$2,638 as recommended by the Fiscal

Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None.
Absent: Doyle.

MOTION: Jansen moved, seconded by Jones, to increase the **Victim Witness** budget: Regular Time Salary (510300) +\$16,143, Retirement (510901) +\$1,089, Social Security (511000) +\$1,235, for a total increase of \$18,467 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jansen moved, seconded by Cook, to reduce the **FG-Victim Witness** budget: Regular Time Salary (510300) -\$16,142, Insurance Premium (510800) -\$4,594, Dental Insurance (510802) -\$174, Retirement (510901) -\$1,090, Social Security (511000) -\$1,235 for a total decrease of \$23,235 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jones moved, seconded by Jansen, to increase the **Juvenile Intake** budget: Contractual Services (522505) +\$1,720 for a total increase of \$1,720 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

No changes were made to the **Alcohol Diversion, Assessor** or the **Register of Deeds** budgets.

MOTION: Cook moved, seconded by Jansen, to increase the **Adult Probation** budget: Computer Access (520201) +\$100, Data Processing (521100) +\$960 for a total increase of \$1,060 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jansen moved, seconded by Cook, to increase the **Juvenile Probation** budget: Supplies-Medical Hospital (530105) +\$680 for a total increase of \$680 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Cook moved, seconded by Jones, to increase the **Investigations** budget: Machinery Equipment-Cars (550301) +\$16,700 for a total increase of \$16,700 which will be paid out of the Sinking Fund as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jansen moved, seconded by Cook, to increase the **Juvenile Justice Center** budget: Machinery & Equipment (550300) +\$850 for a total increase of \$850. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Cook moved, seconded by Jansen, to increase the **Road Patrol** budget: Auto Maintenance (521400) +\$5,000, Other Equipment (551100) +\$8,000 for a total increase of \$13,000 as recommended by the Fiscal

Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None.
Absent: Doyle.

MOTION: Jansen moved, seconded by Jones, to increase the **E911 Communications** budget: Machinery Equipment (550300) +\$136,142 for a total increase of \$136,142 which will be paid out of the Sinking Fund as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

No change was made to the **Emergency Management** budget.

MOTION: Jansen moved, seconded by Jones, to increase the **Public Defender** budget: District Court costs (522601) +\$2,100, County Court costs (522602) +\$1,000, Appeals costs (522604) +\$2,000, Temporary Help (529905) +\$500, Supplies-Office (530101) +\$500 for a total increase of \$6,100 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Cook moved, seconded by Jansen, to reduce the **Records Management** budget: Regular Time Salary (510300) -\$14,513, Retirement (510901) -\$216, Social Security (511000) -\$1,874, increase Training (521802) +\$1,500, Data Processing Equipment (550315) -\$5,638, for a total decrease of \$20,741 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jones moved, seconded by Cook, to increase the **Records Management** budget: Machinery Equipment (550300) +\$15,150 for a total increase of \$15,150 which will be paid out of the Sinking Fund as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jones moved, seconded by Jansen, to increase the **County Clerk** budget: Regular Time Salary (510300) +\$22,316, Retirement (510901) +\$1,506, Social Security (511000) +\$1,707, for a total increase of \$25,529 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Cook moved, seconded by Jansen, to increase the **GIS** budget: Regular Time Salary (510300) +\$2,595, Temporary Help (510450) +5,000, Retirement (510901) +\$175, Social Security (511000) +\$581, for a total increase of \$8,351 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jansen moved, seconded by Cook, to increase the **Information Systems** budget: Officials Salary (510100) +\$1,046, Regular Time Salary (510300) +\$4,197, Overtime (510500) +\$4,500, Retirement (510901) +\$658, Interfund Transfer (570200) +\$8,351, for a total increase of \$18,752 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jansen moved, seconded by Jones, to increase the **Fiscal Administration** budget: Part-Time Salary (510400) +\$3,615, Retirement (510901) +\$244, Social Security (511000) +\$277, for a total increase of \$4,136 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

MOTION: Jansen moved, seconded by Boyd, to increase the **Administration** budget: Regular Time Salary (510300) +\$63,577, Retirement (510901) +\$4,291, Social Security (511000) +\$4,860, Telephone Service (520200) +675, Travel Expenses (521700) +800, Dues and Subscriptions (521801) +\$800, Registration and Training (521802) +\$500, Supplies-Office (530101) +\$300, Data Processing Equipment (550315) +\$1,700, Office Equipment (550500) +\$500, Furniture (550700) +\$2,700, Data Processing Software (551309) +\$350, for a total increase of \$81,053 as recommended by the Fiscal Administrator. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

At 2:40 P.M. the Board recessed.

MINUTES OF MEETING
SARPY COUNTY BOARD OF COMMISSIONERS
Tuesday, July 29, 2008
Sarpy County Courthouse, Sarpy County Board Room
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 3:07 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on July 23, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Rich Jansen
Commissioners Absent: Aldona Doyle
Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne
Deputy County Attorney Kerry Schmidt

Commissioners and Administrator's comments were recorded.

CONSENT AGENDA

NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.

1. Approve minutes (July 22, 2008).
2. Approve claims report.
3. Permission to Solicit Bids for Long Distance Telephone Service.
4. Approve the following disbursement requisitions, Limited Tax Building Bonds, Series 2007, Construction Fund, Courthouse Addition. Brian Hanson 593-2349

#89 NACR	\$ 1,485.00
#90 Pay-Less Office Products	\$ 5,926.00
#91 Moore's Mowing, Inc.	\$ 3,833.68
#92 AOI Corporation	\$ 54,968.28

MOTION: Jansen moved, seconded by Jones, to approve the Consent Agenda items as presented. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

NEW BUSINESS

5. **Public Hearing and Action: Type "B" Public Amusement License, Erik J. Linhardt dba Vidlak's Family Cafe, 3512 Samson Way #114, Bellevue, Sarpy County.**

MOTION: After a public hearing, Cook moved, seconded by Jansen, to approve the Type "B" Public Amusement License of Erik J. Linhardt dba Vidlak's Family Café as recommended by the Sarpy County Health Board Chairman as it complies with the public amusement license rules and regulations. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

6. **Public Hearing: Recommendation for a Class "I" Beer, Wine & Distilled Spirits, On Sale Only, liquor license for Erik J. Linhardt dba Vidlak's Family Cafe, 3512 Samson Way #114, Bellevue, Sarpy County.**

MOTION: After a public hearing, Cook moved, seconded by Jansen, to recommend approval of the Application for Liquor License #81895 - Class I, Beer, Wine & Distilled Spirits On Sale Only of Erik J. Linhardt dba Vidlak's Family Cafe, 3512 Samson Way #114, Bellevue, Sarpy County and notify the Nebraska Liquor Control Commission of Board approval. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

7. **Public Hearing: Recommendation for a Class "D" Beer, Wine & Distilled Spirits, Off Sale Only, liquor license for Kum & Go LC dba Kum & Go #374, 10764 Virginia Plaza, Papillion, Sarpy County.**

MOTION: After a public hearing, Cook moved, seconded by Jones, to recommend approval of the Application for Liquor License #81894 - Class D, Beer, Wine & Distilled Spirits Off Sale Only of Kum & Go LC dba Kum & Go #374, 10764 Virginia Plaza, Papillion, Sarpy County as recommended by the Sarpy County Sheriff, County Surveyor, Planning and the City of Papillion and notify the Nebraska Liquor Control Commission of Board approval. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

8. Preliminary Levy Allocation Requests from Fire Districts and Agricultural Society.

Sarpy County Clerk Chief Deputy Fred Uhe reported that the following Fire Districts and Agricultural Society have submitted a preliminary request for levy allocation for budget year 2008-2009 pursuant to Neb. Stat. (Revised) Sec. 77-3443(3): Eastern Sarpy County Suburban Fire Protection District, Good Luck Suburban Fire Protection District, Gretna Rural Fire District, Papillion Rural Fire District, Springfield Rural Fire District and Sarpy County Agricultural Society. Millard Suburban Fire Protection District must submit their request to Douglas County; however, the district has provided a copy to Sarpy County.

9. Resolution: Authorize Chairman to sign Change Order #1 with US Asphalt for Parking Lot Construction Project. (2008-208)

MOTION: Resolved by Jones, seconded by Jansen, to authorize the Chairman to sign change order #1 with U.S. Asphalt for the Parking Lot Construction Project. The amount of the additional work is \$33,523 which increases the contract total to \$273,491.39. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

10. (Tabled from 4/22/2008 & 4/29/2008) Resolution: Approve FY 2008-09, 09-10, 10-11 "Management and Non-Union Salary Schedule". (2008-114)

MOTION: Resolved by Boyd, seconded by Jansen, to approve the Salary Schedule for Management and Non-Union Employees for Fiscal Years 2008-09, 09-10, 10-11 as attached to the resolution. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

11. Adjournment

MOTION: At 3:51 P.M. Cook moved, seconded by Jansen, to adjourn until 8/5/2008 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Cook, Jones, Boyd & Jansen. Nays: None. Absent: Doyle.

Inez M. Boyd, Chairman
Sarpy County Board of Commissioners

Attest:

Debra J. Houghtaling
Sarpy County Clerk