

**MINUTES OF ADMINSTRATIVE BRIEFING MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, December 16, 2008
Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 1:30 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on December 10, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Aldona Doyle, Rich Jansen
Commissioners Absent: None
Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne

AGENDA ITEMS

1. **Sarpy County Employee Recognition, years of service.**
2. **Adjournment.**

At 2:01 P.M. the Board recessed.

**MINUTES OF MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, December 16, 2008
Sarpy County Courthouse, Sarpy County Board Room
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Inez M. Boyd at 3:04 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on December 10, 2008. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Paul Cook, Joni Jones, Inez Boyd, Aldona Doyle, Rich Jansen
Commissioners Absent: None

Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne
Deputy County Attorney Mike Smith

Commissioners and Administrator's comments were recorded.

CONSENT AGENDA

NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.

1. **Approve minutes (December 9, 2008).**
2. **Approve claims report.**
3. **Resolution: Approve and authorize Chairman to sign Juvenile Services Agreement with Alegent Health for a term commencing on January 1, 2009 until December 31, 2009. (2008-357)**
4. **Approve the following disbursement requisition, Limited Tax Building Bonds, Series 2008, Construction Fund, Courthouse Remodeling Project.
#25 Technology Solutions Group Inc. \$33,450.25**
5. **Resolution: Approve and authorize the Chairman to sign the Papillion-La Vista Public Schools and Sarpy County Care Program Title 1, Part D Agreement for the 2008-2009 school year. (2008-356)**
6. **Resolution: Authorize Sgt. Chris Teuscher of the Sarpy County Sheriff's Department to sign titles on abandoned vehicles. (2008-359)**

MOTION: Jansen moved, seconded by Cook, to approve the Consent Agenda items as presented. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

NEW BUSINESS

7. **Public Hearing & Resolution: Award bid for Sarpy County Office Furniture for the Courthouse Remodeling Project. (2008-360)**

MOTION: Lois Spethman, Purchaser/Supply Clerk, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Jansen resolved, seconded by Cook, to accept the low bid of Pay-Less Office Products, Inc. for each of the following furniture groups and award amounts:

| <u>Group</u> | <u>Award Amount</u> |
|--------------|---------------------|
| ABCO | \$ 4,920.00 |
| HON | \$25,916.00 |
| ICEBERG | \$ 766.00 |
| LORRELL | \$ 2,547.00 |

This Board's Chairman, Clerk and Attorney are hereby authorized to execute the necessary documents. Further, the Board determines that the bid from Sheppards Business Interiors is hereby rejected and the County

Clerk is directed to take such steps to effectuate the rejection of said bid.
Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

8. Resolution: Accept the Surveyor's recommendation for the vacation of road Right-of-Way along 48th Street and set the date of hearing. (2008-361)

MOTION: Resolved by Doyle, seconded by Jansen, to accept the recommendation from the Sarpy County Surveyor concerning the vacation of road right-of-way along 48th Street, just east of 48th Street about 1/4 mile south of Cornhusker Road, near the Bellevue Berry Farm. The three tracts of land are further described in the resolution. Further, a public hearing will be held on 1/13/2009 to receive public comment regarding said vacation application. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

9. Resolution: Authorize the Chairman to sign Interlocal Cooperation Agreement with La Vista for the improvement of roads and railroad crossings within the vicinity of the intersection of 132nd and West Giles Road. (2008-362)

MOTION: Resolved by Jansen, seconded by Jones, to authorize the Chairman and the County Clerk to sign the Interlocal Cooperation Agreement with La Vista for the first two phases of improvements to roads and railroad crossings within the vicinity of the intersection of 132nd Street and West Giles Road. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

10. Resolution: Flood Plain Development Permit Application 08-0060 of Chris & Natalie Kelsay, 7790 S. 240th Street for a new residence located in the floodway fringe of the Platte River. (2008-369)

MOTION: Resolved by Cook, seconded by Jansen, to approve the Flood Plain Development Permit Application as recommended by the Sarpy County Planning Director. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

11. Resolution: Authorize the Chairman to sign the Intergovernmental Agreement with the Nebraska Department of Environmental Quality for the 2008 Storm Water Management Plan Program Grant. (2008-363)

MOTION: Resolved by Doyle, seconded by Jones, to authorize the Chairman to sign the Intergovernmental Agreement with the Nebraska Department of Environmental Quality for the 2008 Storm Water Management Plan Program grant award. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

12. Resolution: Authorize the Chairman to sign the revised budget for the County Aid Enhancement Grant. (2008-364)

MOTION: Resolved by Jansen, seconded by Doyle, to authorize the Chairman to sign the revised budget summary for the Juvenile Justice County Aid

Enhancement Grant which indicates a requested amount of \$12,625, a match share of \$6,650 for a total project cost of \$19,275. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

13. Resolution: Authorize the Chairman to sign the application, certifications, assurances, and letter of support for the Pretrial Juvenile Assessment Center Grant. (2008-365)

MOTION: Resolved by Doyle, seconded Cook, to authorize the Chairman to sign the Nebraska Crime Commission Grant Application, Certifications, Assurances and a letter of support for project title: Sarpy County Pretrial Juvenile Assessment Center. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

14. Resolution: Authorize the Chairman to sign the application, certifications, assurances, and letter of support for the Juvenile Reporting Center Grant. (2008-366)

MOTION: Resolved by Doyle, seconded Jansen, to authorize the Chairman to sign the Nebraska Crime Commission Grant Application, Certifications, Assurances and a letter of support for project title: Sarpy County Juvenile Reporting Center. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

15. Resolution: Approve the Temporary Appointment of Benjamin G. Perlman as a Deputy County Attorney. (2008-367)

MOTION: Resolved by Doyle, seconded Jansen, to approve the appointment by Sarpy County Attorney L. Kenneth Polikov of Benjamin G. Perlman as a Deputy County Attorney of Sarpy County and he shall serve in such capacity at such times as may be determined by the Sarpy County Attorney. Further, Mr. Perlman, a member in good standing of the Nebraska State Bar Association and qualified to serve as a Deputy County Attorney, is currently employed as a law clerk and shall be eligible to receive out-of-class pay at the rate of \$53,8691.91 per annum. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

16. Resolution: Commit matching funds for the MAPA Economic Development District (EDD) Business Assistance Revolving Loan Fund Program. (2008-368)

MOTION: Resolved by Cook, seconded Jansen, that Sarpy County pledges \$30,000 in funds to aid in the capitalization of the MAPA EDD Business Assistance Revolving Loan Fund, contingent upon receipt by MAPA of \$510,000 in grant funds from the US Department of Commerce- Economic Development Administration for said program. Further, \$29,000 of said funds are to be directed to the Revolving Loan Fund capital base, and \$1,000 of said funds are to be used by MAPA for expenses associated

with program marketing and implementation. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

17. Resolution: Authorize Amendment to Purchase Agreement with Alegent Health – Bergan Mercy Health System for the property located at 1414 Washington Street, Papillion. (2008-370)

MOTION: Resolved by Jansen, seconded Jones, to deny the amendment to the purchase agreement with Alegent Health – Bergan Mercy Health System for the property located at 1414 Washington Street, Papillion. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

18. Resolution: Authorize the Board Chairman and County Clerk to act on behalf of the County Board. (2008-371)

MOTION: Resolved by Cook, seconded by Doyle, that the Sarpy County Board of Commissioners shall adjourn after its last regularly scheduled meeting for calendar year 2008 on 12/16/2008 and said Board shall not meet again in a regularly scheduled meeting until 1/13/2009, and pursuant to the statutory authority of this Board, between 12/16/2008 and 1/13/2009, the Chairman of the Sarpy County Board of Commissioners and the Sarpy County Clerk are hereby authorized to prepare claims and issue warrants for 1) payroll and associated expenses 2) utilities 3) lease payments 4) contract and/or other installment payments which have been contracted for or authorized by action of this Board 5) expenses associated with jurors of the various courts and attorney fees and expenses ordered by a judge in the usual and ordinary manner and 6) Payments that are in accordance with Sarpy County's current Written Standards of Eligibility and Assistance for General Assistance for the Poor. The aforementioned individuals have no authority to conduct County business beyond that stated above. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

***19. Public Hearing & Resolution: Amend Appendix L of the 2006 International Residential Code and the Building Permit Fee Schedule.**

MOTION: Jones moved, seconded by Jansen, to table Agenda item #19 until 1/13/2009. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

***20. Resolution: Extend the agreement with Nebraska Department of Roads for sidewalk improvements near Rumsey Station Elementary School, Safe Routes to School Program Project SRTS-77(53).**

MOTION: Resolved by Jansen, seconded by Doyle, to approve Supplemental Agreement #1 with the State of Nebraska Department of Roads for improvements to the school sidewalk route near the Rumsey Station Elementary School under the Safe Routes to School Program Project #SRTS-77(53). Said supplemental extends the construction time to 6/1/2009. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

***21. Resolution: Authorize the Chairman to sign the agreement with Arturo Robles for Interpreter Services for Diversion.**

MOTION: Resolved by Doyle, seconded by Jansen, to approve the agreement with Arturo R. Robles to facilitate interpreter services to the Sarpy County Diversion Services and Victim Witness Unit and further the agreement shall have an effective date of 9/1/2008. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

***22. Adjournment**

MOTION: At 3:57 P.M. Cook moved, seconded by Doyle, to adjourn until 1/13/2009 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Cook, Jones, Boyd, Doyle & Jansen. Nays: None.

REPORTS The following reports were received and placed on file:

| | |
|---------------------|--------------|
| Fee Reports 11/2008 | |
| Sheriff | \$ 13,171.24 |
| Register of Deeds | \$109,619.10 |
| County Clerk | \$ 37,444.65 |

Inez M. Boyd, Chairman
Sarpy County Board of Commissioners

Attest:

Debra J. Houghtaling
Sarpy County Clerk