

**MINUTES OF ADMINSTRATIVE BRIEFING MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, February 10, 2009
Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Joni Jones at 1:30 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on February 4, 2009. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Rusty Hike, Joni Jones, Tom Richards, Pat Thomas, Rich Jansen
Commissioners Absent: None
Others Present: County Clerk Deb Houghtaling
Board Administrator Mark Wayne
Deputy County Attorney Nicole O'Keefe

AGENDA ITEMS

1. **Landfill.**
2. **Facilities Management.**
3. **Quarterly Jail Inspection.**

At 2:09 P.M. the Board recessed to conduct the Quarterly Jail Inspection.

The next scheduled Administrative Briefing meeting will be February 24, 2009 at 1:30 P.M.

**MINUTES OF MEETING
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, February 10, 2009
Sarpy County Courthouse, Sarpy County Board Room
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Joni Jones at 3:02 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on February 4, 2009. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County

Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Rusty Hike, Joni Jones, Tom Richards, Pat Thomas, Rich Jansen
Commissioners Absent: None
Others Present: County Clerk representative Chris Vance
Board Administrator Mark Wayne
Deputy County Attorney Nicole O'Keefe

Commissioners comments were recorded.

CONSENT AGENDA

NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.

1. **Approve minutes (February 3, 2009).**
2. **Approve claims report.**
3. **Approve the following disbursement requisitions, Limited Tax Building Bonds, Series 2008, Construction Fund, Courthouse Remodeling Project.**

#35 Protex Central Inc.	\$ 391.87
#36 Carlson West Povondra	\$ 6,129.59
4. **Approve the following disbursement requisition, Limited Tax Building Bonds, Series 2007, Construction Fund, Courthouse Addition.**

#159 U.S. Asphalt Co.	\$ 27,349.14
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5. **Recommendation for approval of Liquor Control Commission Corporate Manager Application for Scott Brannon, Nebraska Distributing Company.**
6. **Request for permission to solicit bids for striping of roads in Sarpy County and for the Cities of La Vista, Bellevue, Papillion, Ralston, Gretna and Cass County.**

MOTION: Jansen moved, seconded by Hike, to approve the Consent Agenda items as presented. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

REGULAR AGENDA

7. **Public Hearing & Action: Recommendation to Liquor Control Commission regarding Araseli, Inc. dba Azteca Family Mexican Restaurant application for a Class "I" Beer, Wine & Distilled Spirits, On Sale Only at 9429 S. 142nd Street, Omaha Sarpy County NE, 68138. Tom Monahan, Attorney for Araseli Colmenares**

MOTION: After a public hearing, Hike moved, seconded by Jansen, to recommend approval of the Application for Liquor License Class "I" Beer, Wine & Distilled Spirits, On Sale Only #83907 for Araseli, Inc. dba Azteca Family Mexican Restaurant, 9429 S. 142nd Street, Omaha Sarpy County NE, 68138 and notify the Nebraska Liquor Control Commission of Board approval. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

8. **Applicant Request to Table the Public Hearing & Resolution: Tabled from 2/03/2009, approve and authorize the Chairman to sign the Subdivision Agreement with Western Land Company, LLC and SID #282, Wicks Southpointe. (2008-340)**

MOTION: Jansen moved, seconded by Thomas, to table agenda item #8 until 2/24/2009 at the request of the applicant. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

9. **Applicant Request to Table the Public Hearing & Resolution: Tabled from 2/03/2009, Final Plat for Wicks Southpointe, Western Land Company, LLC, Tax Lot 10 in the SE 1/4 of Section 34 Township 14N Range 11E, Wicks Southpointe 1-80 & 168th St. (2008-341)**

MOTION: Jansen moved, seconded by Thomas, to table agenda item #9 until 2/24/2009 at the request of the applicant. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

10. **Resolution: Approve agreement with Carlson West Povondra for Architectural Services for the new Law Enforcement Facility and Communications/Emergency Management Operations Center. (2009-030)**

MOTION: Resolved by Richards, seconded by Jansen, to approve the agreement with Carlson West Povondra Architects for design services for the new Law Enforcement Facility and Communications/Emergency Operations Center. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

11. **Resolution: Direct the Sarpy County Surveyor to comply with operational and internal control recommendations. (2009-031)**

MOTION: Resolved by Richards, seconded by Thomas, that Orizon CPA's have provided a report detailing specific recommendations that will lead to enhanced operations and internal controls at the Sarpy County Highway Department and this Board directs the Sarpy County Surveyor to comply with each and every recommendation in said report. Further, the Surveyor is directed to work with County Administrator, Mark Wayne, to establish a timeline for the implementation of the recommendations and to ensure that the recommendations are implemented in a timely manner. Further, that requests for reimbursement from parties participating in road construction projects shall be made on a monthly basis. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

12. **Request for permission to write the 2009-2010 County Aid grant.**

MOTION: Jansen moved, seconded by Thomas, to grant permission to Sarpy County Grant Coordinator Carrie Davis-Sedlacek to write the 2009-2010 County Aid grant. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

13. Request for permission to write the 2009-2010 County Aid Enhancement grant.

MOTION: Thomas moved, seconded by Richards, to grant permission to Sarpy County Grant Coordinator Carrie Davis-Sedlacek to write the 2009-2010 County Aid Enhancement grant. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

14. Resolution: Authorize Chairman to sign the 2008-2009 County Aid Enhancement grant award. (2009-032)

MOTION: Resolved by Thomas, seconded by Jansen, to authorize the Chairman to sign the Nebraska Commission on Law Enforcement and Criminal Justice Grant Award, No. 08-EG-104 and the Subgrant Special Conditions, Project title "Sarpy County Juvenile Services". The grant amount is \$12,625 with a match share of \$5,050, for a total project cost of \$17,675. The grant period is 11/1/2008 to 6/30/2009. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

15. Adjournment

MOTION: At 3:26 P.M. Jansen moved, seconded by Richards, to adjourn until 2/24/2009 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

REPORT The following report was received and placed on file:

Fee Report 1/2009	
Register of Deeds	\$ 129,983.27

Joni M. Jones, Chairman
Sarpy County Board of Commissioners

Attest:

Christine Vance representing the Sarpy County Clerk