

**MINUTES OF ADMINSTRATIVE BRIEFING MEETING  
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 10, 2009

Sarpy County Courthouse, Sarpy County Board Room

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Joni Jones at 1:30 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on March 4, 2009. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Rusty Hike, Joni Jones, Tom Richards, Pat Thomas, Rich Jansen  
Commissioners Absent: None  
Others Present: County Clerk Deb Houghtaling  
Board Administrator Mark Wayne

***AGENDA ITEMS***

1. E-911/Emergency Management. Larry Lavelle
2. ~~Sarpy/Cass Department of Health and Wellness. Dianne Kelly Did not appear.~~

At 2:21 P.M. the Board recessed.

The next scheduled Administrative Briefing meeting will be March 24, 2009 at 1:30 P.M.

**MINUTES OF MEETING  
SARPY COUNTY BOARD OF COMMISSIONERS**

Tuesday, March 10, 2009

Sarpy County Courthouse, Sarpy County Board Room  
Immediately following the Board of Equalization Meeting

The location of the posted Nebraska Open Meetings Act was given and the meeting of the Board of Commissioners was convened in open and public session by Sarpy County Board of Commissioners Chairman Joni Jones at 3:03 P.M. at the Courthouse in Papillion, Nebraska.

Notice of the meeting was given in advance thereto by publication in the Midlands Newspapers, Inc. dba Bellevue Leader, Papillion Times, Gretna Breeze and Springfield Monitor on March 4, 2009. A copy of the Proof of Publication is on file in the County Clerk's office. Notice of the meeting was simultaneously given to all members of the Sarpy County Board of Commissioners. Availability of the agenda was communicated in the published notice and in the notice to members of the Board of Commissioners of this meeting.

Commissioners Present: Rusty Hike, Joni Jones, Tom Richards, Pat Thomas, Rich Jansen  
Commissioners Absent: None  
Others Present: County Clerk Deb Houghtaling  
Board Administrator Mark Wayne  
Deputy County Attorney Mike Smith

Commissioners comments were recorded.

### **CONSENT AGENDA**

NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under New Business for action by the County Board.

1. **Approve minutes (March 3, 2009). Deb Houghtaling**
2. **Approve claims report. Deb Houghtaling**
3. **Approve the following disbursement requisitions, Limited Tax Building Bonds, Series 2007, Construction Fund, Courthouse Addition. Brian Hanson**

#163	Shindler	\$ 782.00
#164	Controlled Comfort	\$ 695.00
4. **Approve the following disbursement requisitions, Limited Tax Building Bonds, Series 2008, Construction Fund, Courthouse Remodeling Project. Brian Hanson**

#41	Communication Services Inc	\$ 328.75
#42	Carlson West Povondra	\$ 6,471.62
#43	All Purpose Utilities	\$281,005.97
5. **Resolution: Authorize Chairman to sign Administrative Addition Change Order #9 in the credit amount of \$13,726.90 to Upland Construction Company. (2009-049) Brian Hanson**
6. **Permission to solicit bids for printed office stationary. Lois Spethman**
7. **Resolution: Authorize Chairman to sign release of assignments for life insurance policies with Superior Metal Products, Inc for the Community Development Block Grant (CDBG) fund loan agreement. (2009-050) Brian Hanson**

**MOTION:** Jansen moved, seconded by Hike, to approve the Consent Agenda items as presented. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

### **REGULAR AGENDA**

8. **Public Hearing: Recommendation for a Class "D" Beer, Wine & Distilled Spirits, Off Sale Only, liquor license for S & E Inc. dba 370 Express, 11108 Sapp Brothers Drive, Omaha, Sarpy County, NE 68138. Danny Edwards**

**MOTION:** After a public hearing, Jansen moved, seconded by Hike, to recommend approval of the Application for a Class "D" Beer, Wine & Distilled Spirits, Off Sale Only, liquor license for S & E Inc. dba 370 Express, 11108 Sapp Brothers Drive, Omaha, Sarpy County, NE 68138 and to notify the Nebraska Liquor Control Commission of Board approval. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**9. Public Hearing & Resolution: Award bid for Crushed Rock Salt for the Highway Department. (2009-051) Beth Cunard**

**MOTION:** Beth Cunard, County Purchaser, reported that bids have been solicited, made, opened and reviewed pursuant to Board authorization. After a public hearing, Thomas resolved, seconded by Richards, to accept the low bid of Paul Bartels Trucking Co. for crushed rock salt in the amount of \$44.79 per ton for both Peak and Off-Peak Delivery. This Board's Chairman, Clerk and Attorney are authorized to execute the necessary documents. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**10. Public Hearing & Resolution: Tabled from 2/3/2009, 2/10/2009, and 2/24/2009, Approve and Authorize the Chairman to sign the Subdivision Agreement with Western Land Company, LLC and SID #282, Wicks Southpointe. (2008-340) Mike Smith**

**MOTION:** Jansen moved, seconded by Thomas, to table Agenda item #10 indefinitely at the request of the applicant due to issues with financing of the road. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**11. Public Hearing & Resolution: Tabled from 2/3/2009, 2/10/2009, and 2/24/2009, Final Plat for Wicks Southpointe, Western Land Company, LLC, Tax Lot 10 in the SE 1/4 of Section 34 Township 14N Range 11E, Wicks Southpointe 1-80 & 168th St. (2008-341) Rebecca Horner**

**MOTION:** Jansen moved, seconded by Hike, to table Agenda item #11 indefinitely at the request of the applicant. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**12. Resolution: Waiver of the County Purchasing Act for repair of fire control system. (2009-052) Brian Hanson**

**MOTION:** Resolved by Richards, seconded by Thomas, to approve the resolution to waive the bidding requirements of the County Purchasing Act and authorize the Purchasing Department and Facilities Management to repair the fire control system in the Sarpy County Jail. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**13. Resolution: Authorize the preservation and maintenance of Glesmann Cemetery as a Pioneer cemetery. (2009-053) Kerry Schmid**

**MOTION:** Resolved by Jansen, seconded by Thomas, to declare Glesmann Cemetery to be a Pioneer Cemetery and approve the resolution which authorizes the expenditure of funds for the care and maintenance of said cemetery. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**14. Permission to write the 2009 Sarpy County VOCA/Victim Assistance Grant. Jean Brazda**

**MOTION:** Richards moved, seconded by Jansen, to grant permission to Sarpy County Victim Witness Unit Executive Director Jean Brazda to write the 2009 Sarpy County VOCA/Victim Assistance Grant application. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**15. Permission to write COPS Hiring Recovery Program grant application. Jeff Davis**

**MOTION:** Thomas moved, seconded by Jansen, to grant permission to Sarpy County Grant Coordinator Carrie Davis-Sedlacek to write the Community Oriented Policing Services (COPS) Hiring Recovery Program grant which will provide entry level salaries and benefits for three (3) years for the hiring of six (6) deputies. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**16. Resolution: Authorize conveyance of property to JoDon Realty Co/Carlson Systems Corporation pursuant to Revenue Bond Agreement. (2009-054) Mike Smith**

**MOTION:** Resolved by Thomas, seconded by Jansen, to approve the resolution for the conveyance of property to JoDon Realty Co./Carlson Systems Corporation Project upon the receipt of satisfactory evidence that the Industrial Development Revenue Bonds Series 1999-A and 1999-B, approved by Board action on 5/11/1999, have been paid and the necessary obligation of the parties have been met subject to approval by the County Attorney. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**17. Executive Session: Litigation. Mike Smith**

**18. Executive Session: Contract Negotiation. Mark Wayne**

**MOTION:** At 3:26 P.M. Jansen moved, seconded by Thomas, to go into executive session to discuss Litigation and Contract Negotiation. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

Chairman Jones restated for the record that the County Board would go into Executive Session to discuss Litigation and Contract Negotiation.

At 4:59 P.M. Chairman Jones stated for the record that the County Board had gone into Executive Session at 3:26 P.M. during which their discussion was restricted to Litigation and Contract Negotiation and no formal Board action was taken.

**MOTION:** At 4:59 P.M. Jansen moved, seconded by Thomas, to return to regular session. Ayes: Hike, Jones, Richards, Thomas & Jansen. Nays: None.

**19. Adjournment**

**MOTION:** At 4:59 P.M. Jansen moved, seconded by Hike, to adjourn until 3/17/2009 immediately following the Sarpy County Board of Equalization Meeting to be held at 3:00 P.M. Ayes: Hike, Jones, Richards, Thomas & Jansen.  
Nays: None.

**REPORTS** The following reports were received and placed on file:

Fee Reports 2/2009	
District Court Clerk	\$ 13,420.94
Building Department	\$ 22,651.74

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**Joni M. Jones, Chairman**  
**Sarpy County Board of Commissioners**

**Attest:**

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**Debra J. Houghtaling**  
**Sarpy County Clerk**