

Minutes of the Meeting

COMMUNICATIONS SYSTEM ADVISORY BOARD

March 5, 2003

5:30 PM

The Communications Advisory Board Committee was convened in open and public session on March 5, 2003, at 5:30 PM, in the Sarpy County Board Meeting Room. The following members or alternates were present: Len Houloose, Rod Buethe, Paul Wagner, Bob Roseland, Tom Koksall, Rolly Yost, Mark Wayne, Hines Smith, John Stacey, Steve Betts, and Kirk Schuster. Notice of the meeting was given in advance by publication in the *Bellevue Leader* and the *Papillion Times*. Copies of the Proofs of Publication are on file in the Sarpy County Clerk's Office. All proceedings were taken while the convened meeting was open to the attendance of the public.

Buethe moved, seconded by Wagner, to approve the minutes of the January 8, 2003 meeting. Motion passed unanimously.

Director's Report: Dan Peterson reported a problem with the UPS batteries. They failed a check on February 25th. The main site 50KVA unit batteries were replaced the next day and the 18KVA unit batteries will be replaced March 18th. The cost will be about \$11,500. Statewide radio system status was presented. A contractor from Texas was selected on Feb 27th to review the previous RFP and make recommendations to the SCAN on how to proceed. This should take from 90 –120 days. A summary of the LRMS upgrade status was presented. Attendees were provided a project milestone sheet. Live cut is scheduled for May 2nd. The board was informed that a meeting was scheduled to discuss with the fire departments a proposed countywide procedure for using the Knox-Box system for securing business premises keys. (NOTE: The results of that meeting, which followed immediately after adjournment of the advisory board, concluded with agreement by all fire departments that this system would be acceptable for countywide use; and, that the existing UHF fire paging system infrastructure would be used to send the encoded messages to any fire/rescue vehicles so equipped). The director informed the members that effective immediately he would be resuming duties as Emergency Management Director in addition to Communications Director. The reason provided was that the EM Program Manager was not able to perform all the required duties single-handedly. The FY04 Budget will therefore split the director's salary between the E911 Comm and EM Budgets. A proposed BioChem Terrorism SOG was provided and reviewed. It will be implemented this month and refined if necessary. The director briefly described the potential for a limited upgrade to the radio system to extend its life pending extensive modification or replacement.

President Houloose had no report. There were no subcommittee reports. The director advised that it might be necessary to call a meeting in April to discuss a possible interim radio system upgrade that may be included in the FY04 Budget. After determining the agenda for the May 7, 2003 meeting, Stacey moved, seconded by Betts to adjourn at 6:05 P.M. Motion passed unanimously.