

Minutes of the Meeting

COMMUNICATIONS SYSTEM ADVISORY BOARD

May 7th, 2003

5:30PM

The Communications Advisory Board Committee was convened in open and public session on May 7th, 2003, at 5:30 PM, in the Sarpy County Board Meeting Room. The following members or alternates were present: Len Houloose, Rod Buethe, Paul Wagner, Bob Roseland, Pat Archibald, Bob Lausten, Tom Koksall, Rolly Yost, Mark Wayne, John Stacey, Steve Betts, and Kirk Schuster. Notice of the meeting was given in advance by publication in the *Bellevue Leader* and the *Papillion Times*. Copies of the Proofs of Publication are on file in the Sarpy County Clerk's Office. All proceedings were taken while the convened meeting was open to the attendance of the public.

Lausten moved, seconded by Yost, to approve the minutes of the March 5, 2003 meeting. Motion passed unanimously.

Election for Vice President: Houloose moved, seconded by Wayne to nominate Yost for Vice President. Lausten moved, seconded by Buethe to close nominations. Yost approved by unanimous vote.

Director's Report: Dan Peterson presented the FY04 proposed budget previously sent to members on April 28th. A shortfall of approximately \$80K is due to less than projected 9-1-1 surcharge income (\$66K), unscheduled UPS battery replacement (\$13K) and LRMS server hardware replacement (\$53K) in conjunction with a no-cost software and licensing upgrade offer by Printrak that was approved in January. Overall increase is about 11 percent. A summary of an 800MHz radio system infrastructure and user digital radio upgrade was presented. A descriptive sheet was included with each member's budget package. Estimated cost is \$825K—actual cost to be provided by Motorola on May 15th. Upgrade will extend the useful life of the radio system until at least year 2012. During this 9-year period, analog radios can be systematically replaced with low tier digital radios. This precludes a \$2-3M dollar budget busting "all-at-once" replacement of user radios. If not undertaken, a complete upgrade (including ALL radios) would be required in budget year FY06 at a cost of \$8-\$10M. Following budget review and discussion, Stacey moved, seconded by Lausten to approve the budget as presented. Motion passed unanimously.

LRMS Upgrade Status: John Prince summarized upgrade status. User and administrator training completed in April. Go Live date will slip from May 2nd to late July. This will accommodate correction of Nebraska IBRS report errors and allow completion of user IIQ training. Director advised that he has cautioned Printrak to adhere to revised schedule. This slip should have negligible impact on users.

President Houloose had no report. There were no further subcommittee reports. The director advised that members would be provided actual cost for radio upgrade as soon as received from vendor. After determining the agenda for the July 2nd, 2003 meeting, Stacey moved, seconded by Archibald to adjourn at 6:25 P.M. Motion passed unanimously.