

Minutes of the Meeting

COMMUNICATIONS SYSTEM ADVISORY BOARD

March 3, 2004

5:30PM

The Communications Advisory Board Committee was convened in open and public session on March 3rd, 2004 at 5:30 PM, in the Sarpy County Board Meeting Room. The following members or alternates were present: Len Houloose, John Stacey, Steve Betts, Rod Buethe, Pat Archibald, Kirk Schuster, Mark Wayne, Bob Wollenburg, Paul Wagner, Tom Koksall and Mark Stevens. Notice of the meeting was given in advance by publication in the *Bellevue Leader* and the *Papillion Times*. Copies of the Proofs of Publication are on file in the Sarpy County Clerk's Office. All proceedings were taken while the convened meeting was open to the attendance of the public.

Stacey moved, seconded by Schuster, to approve the minutes of the February 4th, 2004 meeting.

Director's Report: Peterson reported no problems with 800MHz radio system since last meeting. Status of the radio system upgrade was presented. 911 and radio console to occur March 8 – 12th. Infrastructure upgrade to begin March 22nd and run for about 4 – 5 weeks. Portable/Mobile radio reprogramming to follow thereafter (earliest late April). A summary upgrade sheet will be emailed to board members as soon as it's available. Peterson presented a draft charter for a metro area communications users group and asked that comments be forwarded to him. Peterson presented an Interoperable Communications Plan dated January 2004 that will be used in submitting our FY04 Homeland Security Grant projects and also summarized the FY04 HS grant process. A copy of the State Homeland Security Strategy dated Feb 9, 2004 was distributed. Peterson asked for any changes or additions to the Communications Plan to be forwarded to him as soon as possible since grant submission will likely be due by the end of March. Peterson reported that contract negotiations for dispatchers still not complete. He also noted that staffing has been 4 – 5 people short for the past 9 months due to losses and maternity leaves.

President Houloose had no report.

Subcommittee reports. Koksall reported that the law subcommittee had met with Douglas representatives on three occasions and that they were open to having their talkgroups in Sarpy radios. They are scheduled to meet and discuss fleet mapping on the 5th and meet again on the 9th. Stacey reported for the Fire/Rescue subcommittee. They have agreed that Sarpy fire radios should have several of the Douglas common type talkgroups such as city and county fire, two fire ground, and a Douglas common. Peterson noted that it is most important for the subcommittees to decide on what Douglas talkgroups they desire in Sarpy radios since they will be programmed in the next few months—Douglas radios, on the other hand, may not be reprogrammed for over a year from now.

After determining the agenda for the April 14th, 2004 meeting, Betts moved, seconded by Schuster, to adjourn at 6:17 P.M. Motion passed unanimously.