

COMMUNICATIONS SYSTEM ADVISORY BOARD

May 12, 2004

5:30PM

The Communications Advisory Board Committee was convened in open and public session on May 12th, 2004 at 5:30 PM, in the Sarpy County Board Meeting Room. The following members or alternates were present: Steve Betts, Rod Buethe, Kirk Schuster, Mark Wayne, Rolly Yost, Jeff Strawn, and Tom Koksas. Notice of the meeting was given in advance by publication in the *Bellevue Leader* and the *Papillion Times*. Copies of the Proofs of Publication are on file in the Sarpy County Clerk's Office. All proceedings were taken while the convened meeting was open to the attendance of the public.

Buethe moved, seconded by Wayne, to approve the minutes of the April 14th, 2004 meeting.

Director's Report: Peterson reported no problems with 800MHz radio system since last meeting. Radio system upgrade status was presented. Motorola team was here the week of May 3 – 7 and completed the upgrade May 6th. A problem arose with encryption upload of the digital interface units. It is being worked. Peterson reported that he met with Mark Conrey today and that Douglas Communications is still working system key access with OPPD. He was assured of a successful outcome. Peterson advised the group that Johnson and Betts would be upgrading several radios for testing to determine all aspects of functionality. Portable/Mobile radio reprogramming to follow thereafter and upon access to Douglas system key. Schuster moved, seconded by Betts to approve a Declaration of Budget Support letter for signature by the board president to be conveyed to the county board for the FY05 proposed E911 Communications budget. Motion passed unanimously. Peterson stated that an increase in telephone cost of about \$38 thousand is required due to an increase in access lines in the county. An amendment to the budget will be submitted this week. Peterson also noted that based on customer access lines, it appears ALLTEL, COX, and Qwest are not submitting an adequate amount in surcharge revenue to the county. Letters will be sent to these companies questioning the apparent discrepancies.

President Houloose had no report.

Subcommittee reports. Yost reported that the law subcommittee had completed their work. No new items to report. Fire/Rescue subcommittee chairman Stacey was absent, however, he reported their work complete last meeting. Discussion followed concerning Douglas use of MED 9 and related radio programming issues. Peterson noted that testing of various cross system features such as effect of emergency button activations, scanning and so forth will be accomplished and that important findings will be provided. Emergency Program Manager Mastandrea announced availability of Incident Command kits and provided them to various representatives following adjournment. Peterson briefly summarized improvements in the amateur radio volunteer support cadre such as RACES and the EM department's new plan for conducting its own Skywarn spotter radio net. After determining the agenda for the June 9th, 2004 meeting, Yost moved, seconded by Betts, to adjourn at 6:12 P.M. Motion passed unanimously.