

# Minutes of the Meeting

## COMMUNICATIONS SYSTEM ADVISORY BOARD

Minutes of the Meeting  
July 5, 2006  
5:30 PM

The Communications Advisory Board Committee was convened in open and public session on July 5, 2006 at 5:32 PM, in the Sarpy County Board Meeting Room. The following members or alternates were present: Mark Wayne, Rolly Yost, Steve Betts, Pat Archibald, Bob Roseland, Leonard Houloose, Bill Bowes, Kirk Schuster, Rod Buethe, John Stacey, Brett Schwasinger, Travis Mayer, Bob Lausten, and Ed Monnier. Notice of the meeting was given in advance by publication in the Bellevue Leader and the Papillion Times. Copies of the Proofs of Publication are on file in the Sarpy County Clerk's Office. All proceedings were taken while the convened meeting was open to the attendance of the public.

Stacey moved, seconded by Schuster, to approve the minutes of the May 3, 2006 meeting. Motion passed unanimously.

**Election of Officers:** For office of President, Stacey nominated Mayer who declined. Houloose nominated Yost. No other nominations made. Yost elected unanimously. For office of Vice President, Schuster nominated Bowes. No other nominations made. Bowes elected unanimously. For office of Secretary: Houloose nominated Lausten. Stacey nominated Wayne. Houloose withdrew nomination. Wayne elected unanimously.

**Director's Report:** Larry Lavelle advised group that for 2005-06, the E911 Communications budget came in under budgeted amount. All overtime line items were under the budgeted amount. Larry has not received the 2006-07 budget revisions back from fiscal at this time.

Alltel will do their wireless Phase II testing on July 22-24<sup>th</sup>. Nextel and Cingular have not finalized their test dates. Vonage has contacted Larry in regards to testing VOIP.

On June 30<sup>th</sup>, a test of a revised procedure for dispatching fire and rescue calls was done with Bellevue. All participants reported positively on change. SOG will be rewritten and procedure will take effect for all fire departments on July 10<sup>th</sup>. Still finalizing procedure for using evacuation/help a firefighter tones for fire departments.

**Subcommittee Reports:** Stacey advised group he would like to speak about ongoing problem with obtaining Douglas County ID's for radios. It was decided to wait until new business to discuss. No further subcommittee reports.

**Reports and General Updates:** Elmer Martin advised group that Papillion Police have new patrol districts in place and everything seems to be working well. Fire Department and Law Enforcement premise information was handed out to each agency for updates. FRMS manuals were distributed to all fire departments for the new upgrade. Elmer requested permission to correct advanced EMS codes for patient medical history. Permission granted by all fire departments. Sprint network cards are being tested as well as PMD software for VPN connections.

Steve Betts advised laptops for the fire departments are in.

Neil Johnson advised Motorola have given some ideas for future equipment and configurations. Neil advised a network clock at the Bellevue tower site went down and had to be replaced. These clocks are no longer supported by Motorola, but a replacement was found. Motorola offered a replacement plan for all network clocks at about 40% of full price and is compatible with current Motorola equipment.

Neil also reported on July 3<sup>rd</sup> a multi-function card failure in the 911 telephone system on the administrative lines. It was the first hardware failure on the system since the inception. It was replaced with a spare.

Joe Mastandrea distributed LEOP's.

**New Business:** John Stacey briefed group about ongoing problem with obtaining Douglas County ID's for radios on our system. He advised he spoke with Clare Duda, Douglas County Commissioner about the issue. Mr. Duda requested a committee be formed to address this issue and resolve as quickly as possible. The committee will be comprised of the county administrators and 911 Directors from each county. Motion made by Lausten to appoint Mark Wayne and Larry Lavelle to this committee, seconded by Stacey. Schuster also requested a letter be drafted to the Douglas County Administrator and their User's Group in support of obtaining Douglas ID's. Motion made by Stacey, seconded by Schuster to draft such document. Yost will draft letter.

Lausten requested to know if there are any immediate plans to split LE West talk group due to higher amount of radio traffic and calls for service. Larry Lavelle advised nothing will be accomplished on this in near future. End of interlocal agreement is nearing, so discussion should begin in the near future about that and expansion of communications center and staff.

Elmer Martin requested that all planning agencies that aren't already doing so forward new streets and addresses through IS/GIS and 911 support prior to filing final plans with the county. This will allow for input from a public safety viewpoint and its impact.

After determining the agenda for the September 6<sup>th</sup> meeting, Mayer moved, seconded by Stacey to adjourn at 6:19 PM. Motion passes unanimously.