

**Minutes of the Meeting**  
**COMMUNICATIONS SYSTEM ADVISORY BOARD**  
**September 3, 2008**

The Communications Advisory Board Committee was convened in open and public session on September 3, 2008 at 17:01 pm, in the Sarpy County Board Room. The following members or alternates were present: Rolly Yost, Bill Bowes, Rich Uhl, Ed Monnier, Pat Archibald, Travis Mayer, Chris Whitted, Mark Wayne, Steve Betts, and Rod Buethe.

Monnier moved, seconded by Bowes to approve the minutes of the July 9, 2008 meeting. Motion passed unanimously.

**Director's Report:** Lavelle reported that the hiring process for dispatcher is progressing. The initial screening test has been administered and scored. The top 12 are scheduled for September 10 and 11 for the next test. Panel interviews will be completed by October 6th and further steps in hiring process will be completed by November 10th. Hiring date is set tentatively for December 1st.

The public hearing for the budget was held and a final reading is scheduled for Tuesday September 9th. The budget will be less than the amount presented to the Advisory Board.

The use of the 800 MHz system by the NRD was discussed. An agreement will be drafted and fees agreed upon prior to the NRD using the system on a day to day basis. We will assist in training NRD. There were no issues by the Board for the County to move forward on this project.

Lavelle briefed the Board on the steps taken by Sarpy to enhance interoperability with Offutt. A tour of the Sarpy 9-1-1 Center is scheduled for the Communications Unit Leader Colonel Jordan.

Lavelle advised the Board of the workshop scheduled by NEMA for September 29th in Omaha to discuss the State plan. Lavelle advised invitations will be sent to all communities.

Discussion regarding the PSIC grant followed. The funds are to be used for mobile data modems; AVL, Mobile CAD and ATMM. Tests on the modems have been on-going with very good results.

Lavelle spoke of the request made by the Omaha Police Department to begin programming all OPD radios with Sarpy County talk groups. A letter will be sent authorizing the programming to take place.

### **Subcommittee Reports:**

Pat Archibald reported the radio sub-committee met and an overview of the system was presented. Options were discussed and the next meeting date had not been set.

### **General Reports:**

John Prince advised FRMS updates would begin the day of September 4th. The system would be turned off for approximately an hour. Buethe asked about training and Prince stated that training would follow the update. Betts asked about the information transfer and Prince explained that this upgrade would put the individual departments into the position to accomplish those tasks.

The LRMS update would be undertaken in approximately 2 months.

Elmer Martin thanked the departments that had returned the medical alerts that were in CAD. Cleaning up the data is necessary since some information went back to 1996. The law information had been printed out and will be distributed to the respective departments for action.

Lavelle reported that Neil Johnson was on vacation but wanted it noted that work had been done on MOSCAD alerts. Work continues on the rebanding project.

Betts explained the issues that caused interference on the system the previous Friday. The problem was addressed quickly and there was nothing wrong with the system itself.

Archibald asked on the status of the UHF paging network. The equipment has been delivered and the simulcast system will be turned on once all equipment is deployed. Betts did state that the change will be all at once and the departments should notice the improvement right away.

**Emergency Management:** Lavelle announce that Lisa Rink had resigned. She accepted a position with the Federal Government.

Both positions in Emergency Management will be posted within the month and hire dates before the end of October.

FEMA work regarding the County and Bellevue to finalize the reimbursement for the two disaster declarations is almost complete. Lavelle reminded the representatives that if their communities had any claims for reimbursement they should contact him for follow up.

Motion made by Mayer, seconded by Archibald to adjourn the meeting at 5:39 pm.