

All minutes are considered "DRAFT" until they are approved at the next meeting.

Minutes of the Meeting
COMMUNICATIONS SYSTEM ADVISORY BOARD
March 4, 2009

The Communications Advisory Board Committee was convened in open and public session on March 4, 2009 at 5:08 pm, in the Sarpy County Conference Room B. The following members or alternates were present: Rod Buethe, Joe Soucie, Rolly Yost, Bill Bowes, Rich Uhl, John W. Stacey, Ed Monnier, Bob Lausten, Orin Orchard, and Steve Betts.

Lausten moved, seconded by Buethe to approve the minutes of the January 7, 2009 meeting. Motion passed unanimously.

Director's Report: Lavelle reported two new dispatchers were hired on December 1, 2008 and are at the end of first phase of training. Two other dispatcher trainees completed their training and were placed on shift the first of February. An "E" Shift was created due to call volume to maximize staffing during busiest times. Applications for part time dispatcher opening were taken during February. Testing will begin some time the later part of March to fill this position.

Lavelle reported that he met with Captain Braselton from Washington County in regards to the PSIC grant funds that will be divided into two stages: Stage 1 - Larger share of funds will go towards mobile data project with approximately 110 packages going to Sarpy County. Stage 2 - Funds will be allocated to purchase a "Smart X", a protocol converter that can interface a new Motorola control architecture to the existing system. This will allow the radio system to retain its existing control channel format, base stations, mobiles, and portables so that the critical system control components which have become obsolete can be replaced while maximum use is obtained from the current system. Lavelle will be meeting with State Emergency Management Manager on March 20th to finalize the distribution of PSIC funds. Lausten inquired if there would be any costs associated with licensing. Lavelle advised that the PSIC grant would cover those costs associated with licensing.

The last draft of the interlocal agreement was completed and meetings with each city were attempted. Through the "Unified Cities of Sarpy County", the City of Papillion Administration advised that they were the contact point for all of the cities in regards to the negotiation of this agreement. As of this date, it appears

that no progress had been made. John Stacey voiced some concern that he felt the language in the draft in regards to the make up of the advisory board for the next interlocal was that the group as it is will be broken up. Lavelle explained how the proposed groups would function: city and county administration would be a group that would deal with financials, and there still would be Fire/EMS group and Law Enforcement group.

New facility project is moving ahead. A meeting today was held with the architect and engineers in regards to connectivity to the new site.

Lavelle advised that two incidents recently have brought to light the need to devise a more specific evacuation plan for the 911 Center. All but fire paging can be accomplished at the Douglas County back up site at 1819 Farnam. Fire Departments would be responsible to man their stations during an evacuation to do fire paging. Marilyn will be working with each fire department in the near future in regards to fire paging from their respective stations and procedures.

Subcommittee Reports: Rolly Yost advised the group the Communications System Upgrade Subcommittee had its last meeting and unanimously devised a recommendation for the Advisory Board in regards to the future of the communications system for Sarpy County as follows:

1. The Sarpy County Communications Agency will procure replacement mobile data modems for all the users of the data system through the PSIC grant obtained by Director Lavelle.
2. The Sarpy County Communications Agency will task Motorola with developing the exact equipment list and pricing necessary in order to place an order for the Smart X project to be paid for through the PSIC grant funding obtained by Director Lavelle and in accordance with the timetable of that grant.
3. The Sarpy County Communications Agency will task Motorola with the development of the equipment list and pricing necessary to install new HPD infrastructure at the Sarpy County sites including a master site to control the operation of Sarpy's HPD network and to control the voice radio system through the Smart X equipment.
4. Sarpy County will place orders necessary to implement this upgrade. Sarpy County will fund the portions of the upgrade not funded by the grants. The equipment for the new 9-1-1 center and the final upgrade to the simulcast RF sites will be funded by the County at the required milestones.
5. Participant Cities will review the mobile and portable upgrade requirements with their administration so that their respective costs can be budgeted over the next five-year period.

Motion made by Buethe, seconded by Stacey to follow recommendation of the subcommittee. Motion carried unanimously.

Lavelle reported that the fire paging project will be finished soon with the purchase of items needed to finalize the project. As soon as that project is completed, Lavelle advised the last of the UPS's needed at the tower sites will be installed.

John Prince: None.

Emergency Management: Lynn Marshall advised that a major overhaul of the LEOP is needed and that he will be sending out the current ones for review. He also advised that the State EM department is looking for deployable resources from each entity.

Joe Soucie inquired as to the "Nextel Sprint" project. Lavelle advised that this concerns the rebanding of all the radios on our system and that each and every radio will have to be reprogrammed or replaced.

Motion made by Yost, seconded by Stacey to adjourn the meeting at 6:05 pm.