

All minutes are considered "DRAFT" until they are approved at the next meeting.

**Minutes of the Meeting**  
**COMMUNICATIONS SYSTEM ADVISORY BOARD**  
**May 6, 2009**

The Communications Advisory Board Committee was convened in open and public session on May 6, 2009 at 5:02 pm, in the Sarpy County Conference Room B. The following members or alternates were present: Joe Soucie, Rolly Yost, Rod Buethe, Steve Betts, Ed Monnier, Travis Mayer, Jason Lutz, Jeff Strawn, Bill Bowes, John Stacey, Mark Wayne, Bob Lausten, Leonard Houloose, and Rich Uhl. Buethe moved, seconded by Yost to approve the minutes of the March 4, 2009 meeting. Motion passed unanimously.

**Director's Report:** Lavelle reported that one of the new dispatchers hired on December 1, 2008 was no longer employed. The other dispatcher hired in December is doing well and in second phase of training. The "E" Shift (1400 – 0200) created at the end of February seems to be working out quite well with two veteran dispatchers working those shifts. Applications were taken for one full time and one part time opening. First round of testing was on April 28th.

The 800 MHz Inter-local agreement is still under negotiations. County Board resolution extended the current agreement six months (October, 2009).

Lavelle reported that the allocation of PSIC grant funds is moving forward slowly. The price on modems has come down significantly so therefore moving ahead on getting 110 units. Finalized contract in negotiations at this time. The Motorola Smart "X" has been assigned a project number as well as an engineer. The radio committee recommendation for the future Sarpy County radio project has been forwarded to the county board for review. Two different proposals were forwarded one with Sarpy County owning its own system, the other tying into the regional system that is currently operating. The State of Nebraska is very interested in the outcome of Sarpy's project as the state is in the process of deploying a new state-wide radio system.

New facility project seems to have been tabled, as radio project is priority at this time.

Lavelle advised has been in discussion with NDOR and NSP in regards to the Regional Wireless WAN. The Regional Wireless WAN is scheduled to be on-line in September or October 2009. This would reduce costs for the current use of T1's.

**FY10 Budget:** Lavelle advised that majority of the budget increase for upcoming fiscal year is due to request for additional staff. An administrative assistant (to be shared with Emergency Mgmt), 4 dispatchers (union contract signed yesterday for FY08-09), and an additional IS technical support employee is needed for all upgrades to CAD and to assist in the Wireless WAN.

Stacey requested to know what TERT was. Lavelle advised that it is a group that FEMA has put together for disaster response for dispatchers, (Tactical Emergency Response Team). Team could be used on local events, such as SWAT call outs, or any large scale event. Equipment and radios for 9 dispatchers are included in this budget for this team.

Handouts were given to each entity in regards to feasibility and statistics used to request additional dispatch staff. Stacey advised the group that he feels that working 12 hours in the communications center is too long and that maybe working 8 hour shifts would help with manpower situation. Lavelle advised group that the union contract addresses hours of work for the dispatchers and that hours of work are a contract matter. He also advised that he is not opposed to looking at other work schedules (mixture of 8, 10, and 12 hours shifts).

Motion made by Lausten, seconded by Stacey to table recommendation of budget until cities and representatives have more time to look over requested budget and cost proposals.

Fire paging project is nearly completion and should be completed within the next week. Rebanding project will then become the priority project for Neil and Jim. They will be meeting with the agencies in regards to fleet mapping and logistics for programming the individual units.

**Subcommittee Report: None.**

**Emergency Management:** Lynn Marshall and Lavelle gave group an update of the H1N1 flu outbreak. Lynn will be sending out sheets for total number of first responders in the county in case vaccinations would be needed.

Motion made by Buethe, seconded by Stacey to adjourn the meeting at 6:25 pm.