

All minutes are considered "DRAFT" until they are approved at the next meeting.

**Minutes of the Meeting**  
**COMMUNICATIONS SYSTEM ADVISORY BOARD**  
**July 3, 2009**

The Communications Advisory Board Committee was convened in open and public session on July 3, 2009 at 5:00 pm, in the Sarpy County Conference Room B. The following members or alternates were present: Rod Buethe, Rich Uhl, Travis Mayer, Ed Monnier, Bob Lausten, Leonard Houloose, Steve Betts, Jeff Strawn, John W. Stacey, Mark Wayne, and Rolly Yost.

Lausten moved, seconded by Stacey to approve the minutes of the May 6, 2009 meeting. Motion passed unanimously.

**Election of Officers:** For President, Lausten nominated Bowes, seconded by Houloose. No other nominations, nominations closed, motion carried, Strawn only dissenting vote.

For Vice President, Lausten nominated Betts, seconded by Yost. No other nominations, nominations closed, motion carried unanimously.

For Secretary, Lausten nominated Wayne, seconded by Houloose. No other nominations, nominations closed, motion carried unanimously.

**Director's Report: STAFFING:** The testing and panel interviews are complete for the dispatcher opening. Once the backgrounds and psychological testing is complete, a selection will be made with an anticipated start date of August 24, 2009. There will be one full time and one part time hired unless the additional staff requested in the budget is approved. We have a list of qualified candidates and this would be a good opportunity to hire and train the additional personnel. FOP contract negotiations have begun for 2009-2010.

**FACILITY:** Continue to work with Douglas County for an agreement to use their back up site at 1819 Farnam in the interim between the new Sarpy County facility and the funding to provide a temporary back up facility here in the county. The funding request was included in the proposed 2010 budget. Since the equipment in that request would also be used for an Incident Dispatch Team or is a Tactical Emergency Response Team callout, we hope to receive most or all of the costs reimbursed. There are current funds available and the promise of additional funds in the future. The State of Nebraska has received recognition as having a

legitimate TERT/IDT program in place. Sarpy County is one of five Nebraska counties in this program. Negotiations continue to share space in the current Alltel building at the base of the tower here on this campus. This is to facilitate the installation of radio equipment to support the Wireless Wide Area Network funded through Homeland Security. We are also reviewing the contract on that tower and hope to set up a meeting with the tower representatives to begin to collect rent as detailed in the original contract. There was minimal water damage sustained in the EOC and in Neil Johnson's office due to construction on the west side of the courthouse. Mr. Richard's staff worked continually until all of the water was removed from the sub-floor and followed up with steam cleaning Neil's office carpet twice to ensure it was clean and to prevent the growth of mold.

**INTERLOCAL:** The cities have asked for a written response to their proposal and Mark Wayne is preparing that document. All cities have signed the addendum to the existing Interlocal that provides for a six month extension.

**PAGING SYSTEM:** Neil and Jim Tracy have completed the county wide fire paging upgrade. The system is now a simulcast system. Sarpy saved an estimated \$200,000.00 by handling the design and installation using parts on hand and Neil's design expertise. That is a low estimate based upon costs we gathered prior to the project.

**PSIC FUNDS:** These have been held up for sometime based on federal requirements. Once we get release from the State, we will move forward on this project. Total funds are in excess of \$1.2 million, with the majority of that coming to Sarpy County for mobile data and automatic vehicle location equipment. The count this morning shows there are 104 modems that will be purchased.

**800 MHz RADIO SYSTEM:** The Smart X solution will move forward with the release of these funds. The County Board will have to make a decision on how we move forward regarding the 800 MHz system. The two options are still on the table with the Advisory Board supporting the wholly owned Sarpy system.

**RECORDER:** Finalizing the purchase of a new recording system is near. The original proposal was taken off the table at our request and a new one has been presented by Carmichael Business Systems.

**Subcommittee Report: None.**

**John Prince:** CAD system/LRMS vendor will be making presentation first week in August. An email to all agencies that are interested in attending will be sent.

**Elmer Martin:** Thanks to Steven Wisneiski for help with MDC's in Bellevue.

**Neil Johnson:** Reviewed the rebanding project and updated the Board to the next steps. There is a meeting scheduled with the Motorola project manager and

the local contractor. The radio hardware has been received for the back-to-back system and is being configured. Work continues on the fleet map along with the logistics of touching every one of the 1700 plus end user units. Coordination is important not only with the agencies in Sarpy but all agencies in the region. He also pointed out that the local contractor will be working with all the regional agencies and with bringing the new Pottawattamie County system on line. Discussion followed regarding points of contact for each agency.

**Emergency Management. STAFFING:** Both hires have worked out very well and I do feel fortunate that both agreed to work for Sarpy County.

**PANDEMIC:** Lynn Marshall advised that we continue to meet with the Administration here and with Public Health to refine the pandemic plan for Sarpy County. We will also work with the first responders in the County to deliver, administer, and track the strategic stock pile in the event of a declared emergency.

**EOC:** We have activated the EOC five times in the month of June for weather related events. We are planning to build a tabletop exercise to test our idea of using both the EOC and the county board room in the event of a large scale emergency. We will conduct this during the next fiscal year. Yesterday, Lynn Marshall attended a meeting to set up our EOC to EOC connectivity. There are four main participants in today's meeting; Douglas County Emergency Management, Offutt EM, Bellevue EM, and Sarpy EM.

**LEPC:** Dale Tedder has been elected as the new LEPC chair. Maria Reiter continues to serve as Secretary/Treasurer of this group. Since Tim Schram has left the county board, there has not been a member of the board at the meetings.

**PLANNING:** We are working with Facilities and the Safety Committee to have a new emergency plan for this campus. We look forward in doing the same on the SCSO administration building and new baseball stadium.

Lavelle reported MARE exercise will be on August 15,2009 and that the air show will be on August 29th and 30th, 2009.

Motion made by Lausten, seconded by Uhl to adjourn the meeting at 5:32 pm.