



SARPY COUNTY PLANNING DEPARTMENT

▪ 1210 Golden Gate Drive, Papillion, Nebraska 68046
▪ Phone (402) 593-1555 ▪ Fax (402) 593-1558 ▪ E-Mail: PLANNING@SARPY.COM

MISCELLANEOUS PERMIT APPLICATION

<p>In order for your application to be considered COMPLETE, please answer all applicable questions and provide the following:</p> <ol style="list-style-type: none"> 1. Submit complete Miscellaneous Permit Application 2. Submit Non-Refundable fee of \$ _____ made payable to Sarpy County Treasurer. 3. 1 Electronic copy of the drawing (PDF) 4. _____ full sized drawings depending on what the permit is for. 	<p><u>PLANNING STAFF USE ONLY:</u></p> <p>Application No.: _____ - _____ Date Received: _____ CP Designation: _____ Zoning Designation: _____ FEE: \$ _____ Receipt NO. _____ Received By: _____ NOTES: _____</p>
--	--

APPLICANT INFORMATION:

NAME: _____	EMAIL: _____
ADDRESS: _____	CITY/STATE/ZIP: _____
MAILING (IF DIFFERENT) ADDRESS: _____	CITY/STATE/ZIP: _____
PHONE: _____	FAX: _____

PROPERTY OWNER INFORMATION: (If multiple owners, attach a separate sheet)

Please check box if attaching separate sheet with owner information

NAME: _____	EMAIL: _____
ADDRESS: _____	CITY/STATE/ZIP: _____
MAILING (IF DIFFERENT) ADDRESS: _____	CITY/STATE/ZIP: _____
PHONE: _____	FAX: _____

ENGINEER INFORMATION:

NAME: _____	EMAIL: _____
ADDRESS: _____	CITY/STATE/ZIP: _____
MAILING (IF DIFFERENT) ADDRESS: _____	CITY/STATE/ZIP: _____
PHONE: _____	FAX: _____

PROJECT DESCRIPTION: *(Describe the project in detail, including physical features of the site, proposed improvements, proposed uses or business, operating hours, number of employees, anticipated customers, etc. – Attach additional sheets if necessary.) PLEASE NOTE: A detailed project description is essential to the reviewing process of this request.*

PROJECT SITE INFORMATION: *Complete each section in its entirety. If a question is not applicable to your project, please indicate this to show that each question has been carefully considered.*

ASSESSOR'S PARCEL NUMBER: _____

ADDITIONAL PARCEL NUMBERS: _____

LEGAL DESCRIPTION: *(Describe property to wit:)*

GENERAL PROPERTY LOCATION: _____

ADDITIONAL INFORMATION: *Please use this space to provide any other information you feel is appropriate for the County to consider during review of your application. Attach extra sheets if necessary.*

PLEASE NOTE THE FOLLOWING PROCEDURES:

1. The planning Commission will hold a public hearing and make a recommendation to the County Board.
2. County Board will hold a public hearing and make a final decision on the Miscellaneous Permit.
3. All necessary agreements will be recorded with the Sarpy County Register of Deeds, the cost of which will be borne by the Miscellaneous Permit applicant or the property owner.

I, the undersigned, understand a sign will be posted on my property and will remain until the public hearing process at the Planning Commission and County Board is complete. I further understand the Miscellaneous Permit process as stated above and I authorize County Staff to enter the property for inspection related to the specific request during this process.

Owner Signature (or authorized agent)

Date

Owner Signature (or authorized agent)

Date