RESOLUTION APPROVING AGREEMENT WITH HEUBLE Material HANDLING

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103, the powers of the County as a body are exercised by the County Board; and,

WHEREAS, the County of Sarpy desires to enter into a contract for services with Heubel Material Handling, as outlined in the Maintenance Agreements attached hereto; and,

WHEREAS, entering into the contract for services with Heubel Material Handling is in the best interests of the citizens of Sarpy County.

NOW, THEREFORE, BE IT RESOLVED by the Sarpy County Board of Commissioners that this Board hereby approves and adopts the agreements with Heubel Material Handling, a copy of which is attached.

BE IT FURTHER RESOLVED that the Chairman of this Board, together with the county Clerk, is hereby authorized to sign on behalf of this Board the agreement with Heubel Material Handling, a copy of which is attached, and any other related documents, the same being approved by the Board.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with the applicable law on the 9th day of January, 2018.

Attest

SEAL

Sarpy County Board Chairman

County Clerk
Memo

To: Sarpy County Board of Commissioners

From: Beth Garber

Re: Lektriever Maintenance Agreements

Both the Sarpy County Attorney’s Office and the Clerk of the District Court have two lektriever units for high capacity file storage. The attached agreement will provide preventative maintenance services for a fee of $750.00 per machine. Machines are serviced twice a year.

Please feel free to contact me with any questions.

December 26, 2017

Beth Garber

Cc: Deb Houghtaling
Mark Wayne
Scott Bovick
Brian Hanson
Debi Fabian
Carol Kremer
Kardex Lektriever Maintenance Agreement

Heublei Material Handling will provide professional maintenance services for the Kardex Remstar System comprised of the equipment listed below. The Preventative Maintenance Agreement covers the cleaning, lubrication, checking, and adjustment of the equipment. Refer to attached list for detail of services.

The customer agrees to make equipment promptly available for servicing upon arrival of the technician at location or an additional labor charge at the prevailing rate will be made for waiting time.

Name of Customer: Sarpy County Courthouse
Address: County Attorney Office (8292-000)
City, State, Zip Code: 1210 Golden Gate Drive Papillion, NE 68046
Equipment Address: (same)

<table>
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<th>Qty.</th>
<th>Model Number</th>
<th>Serial Number</th>
<th>Rate</th>
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<tr>
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This agreement will remain in effect from **February 1, 2018** to **January 31, 2021** unless otherwise canceled by the customer upon sixty days written notice. Per Visit Rate will not be increased during the term of this agreement.

Preventative Maintenance services are to be performed every **180 days**. All work will be performed during normal working hours of 8:00 AM to 4:30 PM, excluding weekends and holidays.

Parts require replacement and can be replaced during this maintenance work will be furnished at regular parts prices, unless covered by warranty.

At these service periods, if any part of the equipment is found to require work and the technician is authorized to proceed with the same, labor and parts for each item will be charged at the prevailing prices.

Current Remstar Hourly rate of $155.00 per hour. After hours repairs are billed at one and one half the prevailing labor rate with a (4) hour minimum. Travel time is charged portal to portal with the exception when scheduled maintenance is performed. All repairs are performed by a Certified technicians.

**Payment Terms:** Net 30 days after receipt of the invoice.

**Residency Verification:** Heublei uses ADP el-9 to meet State and Federal eligibility status for new employees.

**Non-Discrimination Clause:** Heublei complies with all Local, State and Federal Non-Discrimination laws

**Customer Contact:** Debi Fabian
Department: County Attorney
Phone Number: (402)-593-2231

**Acceptance:**

Date: **December 30, 2017**  Date: **January 9, 2018**

Heublei Representative  Customer Representative  Deputy Sarpy County Attorney
PREVENTATIVE MAINTENANCE AGREEMENT COVERS THE FOLLOWING:

1. Complete check and test of all safety systems
   A. Safety adjustment of photocells and micro-switches
   B. Upper and Lower stop switches, Emergency stop switch

2. Check square and level condition of unit.

3. Check and adjust/replace as necessary.
   A. Lift chain tension
   B. Extractor chains
   C. Extractor Drive Belt
   D. Extractor wheel adjustments
   E. Encoder set screws
   F. Extractor level
   G. Extractor to front shelf offset
   H. Extractor to rear shelf offset
   I. Height detectors
   J. Work station proximity switches

4. Lubricate
   A. Lift chain
   B. Extractor chain
   C. Work station extractor rollers
   D. Extractor wheels
   E. Clean extractor slides
   F. Check Motor gear oil

5. Check
   A. Work station lamps and switches
   B. Keyboard functions and LEDs
   C. cables to extractor

6. Extractor trays from top, middle, and bottom of unit.

7. Check main power supply (verify voltage)

9. Check with operators for questions and complaints.

PREVENTATIVE MAINTENANCE AGREEMENT DOES NOT COVER:

1. Delivery and installation of replacement parts and labor

2. General overhauling of equipment
Kardex Lektriever Maintenance Agreement

Heubel Material Handling will provide professional maintenance services for the Kardex Remstar System comprised of the equipment listed below. The Preventative Maintenance Agreement covers the cleaning, lubrication, checking, and adjustment of the equipment. Refer to attached list for detail of services.

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Name of Customer: Sarpy County Courthouse
Address: Clerk of the District Court (8291-000)
City, State, Zip Code: 1210 Golden Gate Drive
Equipment Address: Papillion, NE 68046
(same)

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Residency Verification: Heubel uses ADP el-9 to meet State and Federal eligibility status for new employees.

Non-Discrimination Clause: Heubel complies with all Local, State and Federal Non-Discrimination laws

Customer Contact: Carol Kremer
Department: District Court Clerk
Phone Number: (402)-593-2262

Acceptance:

Date: December 30, 2017

Eugene Eckelberger
Heubel Representative

Date: January 9, 2018

Don Kelly
Customer Representative

Approved as to form:

[Signature]
Deputy Sarpy County Attorney
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   A. Safety adjustment of photocells and micro-switches
   B. Upper and Lower stop switches. Emergency stop switch

2. Check square and level condition of unit.

3. Check and adjust/replace as necessary.
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