RESOLUTION FOR SPECIAL EVENT ROAD USE PERMIT FOR THE CORNFIELD CORNFIELD 10K RACE TO BE HELD ON JUNE 16, 2018 IN SARPY COUNTY, NEBRASKA

WHEREAS, pursuant to Neb. Rev. Stat. § 23-104(6), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. § 23-103, the powers of the County as a body are exercised by the County Board; and,

WHEREAS, on May 8, 2018, by Resolution 2018-130, the County Board adopted and enacted the Special Event Road Use Policy that established a more formal application process for road use events; and,

WHEREAS, the Planning Department has reviewed the Special Event Road Use Permit application from Pink Gorilla Events for the Cornfield Cornfield 10K race event, which will use portions of Sarpy County streets, specifically 126th St, Ballpark Way, 123rd St, and Lincoln Rd.

NOW, THEREFORE, BE IT RESOLVED BY THE SARPY COUNTY BOARD OF COMMISSIONERS THAT this Board makes the following findings of fact:

1. An Application for the Special Event Road Use Permit was received by Sarpy County and administered to appropriate county departments on May 15, 2018, pursuant to Resolution 2018-130, for comments.

2. The Applicant has addressed any comments and concerns that were raised.

3. The Planning Department has made a recommendation for approval as noted in the attached Ex. “A”, which Exhibit “A” includes the Planning Department report, the Special Event Road Use Application, Race Route and Traffic Control Plan, City of Papillion Event Permit, and Certificate of Insurance.

4. The Special Event Road Use Permit complies with Resolution 2018-130.

FURTHER BE IT RESOLVED THAT this Board in light of the above recited findings of fact, after due deliberation and consideration, approves a Special Event Road Use Permit for the Cornfield Cornfield 10K consistent with the following condition.

1. The Applicant provide the County Planning Department a copy of the flyer being used to notify residents directly impacted by the road closures when it is distributed.
The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the ________ 5th ________ day of ________ June ________, 2018.

Sarpy County Board Chairman

County Clerk
**Sarpy County Board of Commissioners**  
Exhibit “A”  
Planning Department Report  
County Board Meeting Date: June 5, 2018

<table>
<thead>
<tr>
<th>Subject</th>
<th>Type</th>
<th>By</th>
</tr>
</thead>
<tbody>
<tr>
<td>To approve a Special Event Road Use Permit for the Cornfield Cornfield 10k Race to be held on June 16, 2018.</td>
<td>Resolution</td>
<td>Bruce Fountain, AICP Director, Planning &amp; Building</td>
</tr>
</tbody>
</table>

I. GENERAL INFORMATION

A. APPLICANT:
   Zach Harsin, Director  
   Pink Gorilla Events  
   3121 S. 6th Street, Ste. C  
   Lincoln, NE 68502

B. EVENT DESCRIPTION: Cornfield Cornfield is an annual 10k race that starts and finishes at Werner Park. The route loops Werner Park and the Prairie Queen Trail system.

C. DETAILS:

<table>
<thead>
<tr>
<th>Date</th>
<th>Saturday, June 16, 2018</th>
</tr>
</thead>
</table>
| Time                          | Set up: 4:00 am (barricades put in place Friday night)  
                                Race start: 7:30 am  
                                Clean up: 11:00 am |
| Route                         | Loop around Werner Park and Prairie Queen Lake utilizing Lincoln Road (see attached maps for affected streets which will be closed during race) |
| Estimated # of Participants   | 2,000                   |
| Estimated # of Volunteers     | 120                     |
| Estimated # of Spectators     | 250                     |
| Sound System                  | Portable P.A. system to be utilized (pointed away from residences) |
| Types of Barricades to be Used| Type III barricades – 18” reflective cones, grabber cones, message boards |
| Water & Medical Support       | There will be 4 Aid Stations where water will be provided as well as at the finish line. There will also be 2 mobile medical units on the course and Werner Park First Aid Staff at the finish line. |
Ill. ANALYSIS / STAFF COMMENTS

A. GENERAL COMMENTS:

This will be the fifth annual Cornfield Cornfield race hosted by Pink Gorilla Events. In the past, the event has been coordinated with the Sarpy County Public Works and Sheriff’s Offices to obtain the necessary approvals. On May 8, 2018, by Resolution 2018-130, the County Board adopted and enacted the Special Event Road Use Policy that established a more formal application process for such events. The policy requires application review by appropriate County departments as well as any other jurisdictions affected by the event. Once comments are received and addressed by the applicant, the application is scheduled for consideration by the County Board.

The application for the 2018 Cornfield Cornfield 10k Race has been routed to the appropriate entities as required, and the applicant has addressed any comments/concerns that were received.

B. SPECIAL REQUESTS:

The policy adopted by the Board states, “Events, including set-up times and clean-up times, shall run between the hours of 6:00 am and 9:00 pm each day unless other specific permission has been granted.” The applicant is requesting that the County allow set-up for this event to begin at 4:00 am on the morning of the event.

C. PUBLIC NOTIFICATION:

The Special Event Road Use Policy requires the applicant to provide notice to residents directly impacted by the road closure(s). The applicant must provide proof of such notice to the County at least ten (10) days in advance of the event.

The applicant will hand deliver a flyer to residents in the Northshore and Cove neighborhoods prior to the race and message boards will be used along the route notifying the public of the upcoming event as well. Copies of the flyer will be provided to the County as required.

D. LIABILITY INSURANCE:

The applicant submitted a Certificate of Insurance indicating limits of liability of $1,000,000 for each occurrence and a general aggregate limit of $3,000,000 and umbrella/excess liability of $10,000,000, which meets the County’s requirements within the Special Event Road Use Policy.

IV. STAFF RECOMMENDATION:

Staff recommends APPROVAL of a Special Event Road Use Permit for Cornfield Cornfield 10k as described in the application with the following conditions:

a.) the applicant provide the County Planning Department a copy of the flyer being used to notify residents directly impacted by the road closures when it is distributed.

V. ATTACHMENTS TO REPORT:

1. Special Event Road Use Application
2. Race Route and Traffic Control Plan
3. City of Papillion Event Permit
4. Certificate of Insurance

VII. COPIES OF REPORT SENT TO:

1. Zach Haslin, Applicant 2. Public Upon Request
SARPY COUNTY PLANNING & BUILDING DEPT.
1210 GOLDEN GATE DRIVE, #1240
PAPILLON, NE 68046
PHONE: 402-593-1555 FAX: 402-593-1558
E-MAIL: PLANNING@SARPY.COM

SPECIAL EVENT ROAD USE APPLICATION

In order for your application to be considered COMPLETE, please answer all applicable questions and provide the following:
1. Completed Application
2. Site Map
3. Route Map
4. If applicant is organizing event on behalf of another organization, please provide:
   - Name of Organization
   - Endorsement Letter from the organization on official letterhead authorizing applicant to act on their behalf
5. Attached statement signed by applicant
6. Please carefully review attached Special Event Road Use Permit Policy.

PLANNING STAFF USE ONLY:
APPLICATION #: SEP 18 - 001
DATE RECEIVED: 5 - 21 - 2018
FEE: $250.00 RECEIPT NO. 18 46 - 18
RECEIVED BY: 

EVENT NAME: Cornfield Cornfield 10K
EVENT DATES: June 16th, 2018
ORGANIZATION NAME: Pink Gorilla Events
ADDRESS: 3121 S. 6th St. Suite C
Mailing Address: 
(City/State/Zip: Lincoln/NE/68502)
PHONE: 402-547-3993 FAX: 
APPLICANT NAME/TITLE: Zach Harson/Director
ADDRESS: 3121 S. 6th St. Suite C
Mailing Address: 
(City/State/Zip: Lincoln/NE/68502)
PHONE: 402-547-3993 FAX: 
EVENT ORGANIZER NAME (if different than applicant): 
ADDRESS: 
(City/State/Zip: )
MAILING ADDRESS: 
(City/State/Zip: )
PHONE: 
(FAX: )
EVENT DESCRIPTION: Cornfield Cornfield is an annual 10K that starts and finishes at Werner Park. The 5th annual event loops over Werner Park, & Prairie Queen Trail System.

STREETS TO BE USED (e.g. 126th St. from Hwy. 370 to Lincoln Rd.): 126th St, Ballpark Way, 123rd St, Lincoln Rd. (See map for details)

TIMES OF EVENT:
SET-UP: 4 AM (Barricades Staged Friday)
ACTUAL TIME OF EVENT: 7:30 AM
CLEAN-UP: 11:00 AM

ESTIMATED # OF PARTICIPANTS: 2000
ESTIMATED # OF VOLUNTEERS: 120
ESTIMATED # OF SPECTATORS: 250

SOUND SYSTEM TO BE UTILIZED: Portable PA Systems, all are pointed away from homes

TYPES OF BARRICADES TO BE USED (e.g. cones, signs, etc.)
INCLUDING LOCATIONS WHERE THEY WILL BE PLACED - ATTACH MAP IF NECESSARY:
Type III Barricades - 1½ inch reflective cones, Grabber Cones, Message Boards
(See map for details)

ADDITIONAL INFORMATION – APPLICANT MUST PROVIDE:
- Site Map
- Route Map
- Does the event cross jurisdictional boundaries (cities)? Yes
- If so, please provide copy of approved permit from that jurisdictional authority

NA - Indication of whether or not applicant is organizing event on behalf of another organization – If so provide the following:
- Name of Organization
- Endorsement letter from the organization on official letterhead authorizing applicant to act on their behalf

Attached statement must be signed by applicant
I, the applicant, do hereby agree that:

1. All answers given and statements made by me on this application are complete and true to the best of my knowledge and beliefs.
2. The Event is not sponsored or co-sponsored by the County, unless separately agreed to, and the County shall have no responsibilities for the Event, its operations, cleanup, the barricading of streets or street intersections, required street closing/detour/warning signs, traffic control, personnel, police or law enforcement escort services, or emergency rescue services. The Event instead is solely sponsored by the applicant/organizer, and the applicant/organizer shall be solely responsible for the Event and any and all matters associated with the Event, including, but not limited to, operations and cleanup.
3. The applicant/organizer shall provide the County with proof of in force general liability insurance with a minimum of $2,000,000 per occurrence coverage for the Event which designates the County as an additional insured. If the coverage contains a general aggregate, such limit shall not be less than $5,000,000.
4. The County and its employees, personnel, agents, officers, and elected officials shall not be responsible for providing traffic control for the Event. Any traffic control utilized by the applicant/organizer shall be at the applicant/organizer’s sole expense and approval must be obtained from the Sarpy County Sheriff’s Office prior to the employment of any traffic control measures therewith. However, the approval of such traffic control plan does not hold the SCSO liable for any injuries or damages related to the plan design.
5. The applicant/organizer shall indemnify and hold harmless the County and its employees, personnel, agents, officers, and elected officials from any and all liabilities, claims, damages, personal injuries or deaths, property damage, causes, causes of action, litigation, lawsuits, costs, expenses, attorney fees, and the duties, indemnification, defense arising as a result of the event; excluding any and all liabilities, claims, damages, personal injuries or deaths, property damage, causes, causes of action, litigation, lawsuits, costs, expenses, and attorney fees resulting from the direct acts or omissions of the County and its employees, personnel, agents, officers and elected officials.

Finally, I agree to be bound by the above terms as a condition to the issuance of the Road Use Special Event Permit.

[Signature]

Applicant Signature

[Date]

Date

[Applicant Name (please print)]
June 17, 2017 | 7:30 AM
Werner Park
10K | 2000 Runners

We have held this event for last four years with no incidents, but as the area continues to be developed we want to have a traffic control plan in place that insures safety of our runners, and impacts residents as little as possible.

We have met with the following groups and this plan is the culmination of all of their input:

- Sarpy County Denny Wilson & Rod Ripley
- Werner Park – Andrea Stava
- City Clerks Office – Papillion
Start: 8' 4" S of Light Pole in Traffic Island with fire hydrant N of Gate 2 crosswalk.
1K: at pavement seam of sewer inlet on N side of Ballpark Way just W of 123rd St.
1M 117' 6" W of sewer inlet on S side of Lincoln Rd W of 123rd Ave.
2M 42' from N end of Wooden decked bridge at SW corner of Prairie Queen Lake nearest 132nd St and Hwy 370.
3M 53' N of Warning Sign rules for Cyclists which is 254' S of Boat Launch.
4M NW end of Lake W of Dam. No landmarks GPS N 41.10.094 W 96.06.915
5M 94' N of Warning Sign "Cyclists announce your presence" around corner from Bench near settling Pond N 41.09.535 W 96.06.718
Finish: on the Concorse inside the Stadium at pavement seam which lines up with the basketball court. Marked with PK Nail and spot of yellow paint. Mark is also 31' 3" E of 6" sewer cap near scoreboard and 31' W of 6" sewer cap at wiffle ball field.
Barricade Drop Overview

1 Rd Closed, 1 Type III

1 Rd Closed, 2 Type III

1 Rd Closed

1 Rd Closed

1 Rd Closed, 1 Type III

1 Rd Closed, 1 Type III

1 Rd Closed, 1 Type III

1 Rd Closed, 1 Type III

1 Rd Closed, 1 Type III

1 Rd Closed, 1 Type III

Race in Progress Rd Closed Ahead
Message Boards placed Tuesdays

Road Race Saturday
Road Closed
7 - 10 AM
Use 123rd Ave or Cornhusker Rd

Road Race Saturday
Road Closed
7 - 10 AM
Use Alt Route

Road Race Saturday
Road Closed
7 - 10 AM
Use 120th St.

Road Race Saturday
Road Closed
7 - 10 AM
Traffic Flow/Control from 8 - 10 AM

Type III Barricade
Original Traffic Flow
Updated
Runner Route
Volunteer Location
Police Officer

[Map with various locations and routes marked]

Comhusker Rd
Casper Dr
Prairie Queen School
Warner Park Rd
Omaha Storm Chasers Baseball
Ballpark Way

Strategic Air Command Memorial Hwy
Cone Line

Type III Barricade

Volunteer Location

Inbound Runner Route

**Outbound Runner Route**

---

Cones staged at 4:30. Moved: At 7:20 Moved into Fan shape by Zach/Course Monitor

(2) WHITE PGE BARRICADES PLACED by 6 AM. REMOVED BY 7:15 AM FOR START OF RACE. Staged by PGE, moved by WP Staff
Cones & Barricade in place at 7:15 am. by Werner Park Staff. Double check by Zach

Cones placed every 50 ft. on the **south side of the turn lane** [2 lanes for runners] (leave gap for cars turning in)
Leave gap in cones until 7:25 AM for cars to turn into parking lot.

Start Cones from here at 5 AM

Stage these cone lines + Barricades. Get pulled out at 7:15 AM.
Cone Line
Type III Barricade
Volunteer Location
Traffic Route

Runner Route

Cone placed every 50 ft. on the south side of the turn lane.

<table>
<thead>
<tr>
<th>Location</th>
<th>First Runner</th>
<th>Last Runner</th>
</tr>
</thead>
<tbody>
<tr>
<td>123rd St. &amp; BallPark Way</td>
<td>7:33:00 AM</td>
<td>7:45:00 AM</td>
</tr>
</tbody>
</table>

Rd. Closed Type III at Round a Bout
Eliminate Westbound traffic on Ballpark Way by 5 AM

1 Type III
1 Type III with Rd Closed Sign
Pull out at 7:05 am & clear after last runner
Runner Route
- 18” Cone Line (30 ft)
- Type III Barricade
- Volunteer Location

Pull out at 7:00 am & Clear after last runner gets to round about.

Van Exit (right turn) + Grabber Cone
Eliminate Exit from Prairie Queen School onto Lincoln Road. 5 AM

Van Exit (right turn) + Grabber Cone
SET UP FOR OUTBOUND RUNNERS FROM 7 AM – 7:55 AM

Stage at 5 am
Pulls out at 7:10 am. Stage barricades Friday, cones at 5 am

Outbound Runner Route
Cone Line
Type III Barricade
Volunteer Location
Traffic Route
Return Runner Route

Setup: Centerline at 5:00 am or earlier
Pulls out at 6:50 am. Stage at 5 am

<table>
<thead>
<tr>
<th>Location</th>
<th>First Runner</th>
<th>Last Runner</th>
</tr>
</thead>
<tbody>
<tr>
<td>126th &amp; Lincoln Rd (1:2)</td>
<td>7:36:00 AM</td>
<td>7:55:00 AM</td>
</tr>
<tr>
<td>126th &amp; Lincoln Rd (2:2)</td>
<td>7:59:00 AM</td>
<td>9:16:00 AM</td>
</tr>
</tbody>
</table>
SET UP FOR INBOUND RUNNERS FROM 7:55 AM – 9:15 AM

- Remove Type III after last runner, after make cone transition on circle
- Cone line needs to be moved ahead of the lead runner returning to push returning runners South onto 126th St.
- Note difference between out bound runners & inbound!!

<table>
<thead>
<tr>
<th>Location</th>
<th>First Runner</th>
<th>Last Runner</th>
</tr>
</thead>
<tbody>
<tr>
<td>126th &amp; Lincoln Rd (1:2)</td>
<td>7:36:00 AM</td>
<td>7:55:00 AM</td>
</tr>
<tr>
<td>126th &amp; Lincoln Rd (2:2)</td>
<td>7:59:00 AM</td>
<td>9:16:00 AM</td>
</tr>
</tbody>
</table>
Southbound traffic on 126th is being diverted just out of frame here with the Type III barricades depicted on the previous map.

Allow Westbound Traffic to turn Northbound onto 126th Street after 8 AM. Eliminate all traffic on Lincoln Road from 126th to 132nd from 7:00 - 10 AM.

Papillion Police Officer

Northbound Traffic is being diverted at the Ballparkway Intersection as well a hard closure just North of the northernmost entrance into the Werner Parking lots to keep race traffic off the course as well.
Traffic on 126th Street from 7:15 - 10 AM

1 Type III
1 Type III with Rd Closed Sign

Eliminate Southbound Traffic on 126th Street from 7:15 - 10 AM

Northbound Traffic allowed from Lincoln Rd. 126th Street after 8 AM
Stage Cones: In morning. Volunteer pulls out. Philip double checks at 7:15

Setup: Grabber cones triangles to force cars around tables during setup at 5 am.
Papillion Police Officer

Eliminate Traffic on Lincoln Road from 7:00 AM - 10 AM
VOLUNTEER DETOUR MAP FOR RESIDENTS

* Parts of Lincoln Road will be closed until ~9:30 AM

Cornhusker Rd

Driving Detour
Runner Route
Road Closure

120th

126th
123rd
FAIRY TALES TAKE2
Prairie Queen Elementary School

Lincoln Rd

Hwy 370

114th St
VOLUNTEER DETOUR
MAP FOR RESIDENTS

- Driving Detour
- Runner Route
- Road Closure
EVENT PERMIT NO. 2018-0008

KNOW YE THAT PINK GORILLA EVENTS, HAVING PAID THE TREASURER THE SUM OF $250.00, IS HEREBY LICENSED TO HOLD AN EVENT, CORNFIELD TO CORNFIELD 10K, AT PRAIRIE QUEEN RECREATION AREA IN THE CITY OF PAPILLION ON JUNE 16, 2018.

A LICENSE SHALL NOT BE USED OR REPRESENTED IN ANY MANNER AS AN ENDORSEMENT BY THIS CITY, OR BY ANY DEPARTMENT, OFFICER OF EMPLOYEE THEREOF.


(SEAL)

City Clerk, City of Papillion
CERTIFICATE OF INSURANCE

AGENCY:
ESIX, a division of Integro USA Inc.
d/b/a Integro Insurance Brokers
2727 Paces Ferry Road, Building Two, Suite 1500
Atlanta, GA 30309
678-324-3300 (Phone), 678-324-3303 (Fax)

NAMED INSURED:
USA Track & Field, Inc.
130 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Philadelphia Indemnity Ins. Co. NAIC #: 18058
130 East Washington Street, Suite 800
Indianapolis IN 46204

INSURER B: Philadelphia Indemnity Ins. Co. NAIC #: 18058

EVENT INFORMATION:

POLICY/COVERAGE INFORMATION:
The policies of insurance listed below have been issued to the insured named above for the policy period indicated. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. Aggregate limits shown may have been reduced by paid claims.

INS TYPE OF INSURANCE: | POLICY NUMBER(S): | EFFECTIVE: | EXPIRES: | LIMITS:
--- | --- | --- | --- | ---
A GENERAL LIABILITY | | | | |
X Occurrence | PHPK1721333 | 11/1/2017 12:01 AM | 11/1/2018 12:01 AM | GENERAL AGGREGATE (Applies Per Event) $3,000,000
X Participant Legal Liability |

B UMBRELLA/EXCESS LIABILITY | | | | |
X Occurrence | PhUB602873 | 11/1/2017 12:01 AM | 11/1/2018 12:01 AM | EACH OCCURRENCE $10,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Additional Insured - Certificate Holders (Form PH-AM-002)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 00 01)

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:
Sarpy County
15100 South 84th Street
Papillion NE 68046

NOTICE OF CANCELLATION:
Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE: