RESOLUTION FOR SPECIAL EVENT ROAD USE PERMIT FOR THE BE CRAZY KIND 5K RACE TO BE HELD ON OCTOBER 6, 2018 IN SARPY COUNTY, NEBRASKA

WHEREAS, pursuant to Neb. Rev. Stat. § 23-104(6), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. § 23-103, the powers of the County as a body are exercised by the County Board; and,

WHEREAS, on May 8, 2018, by Resolution 2018-130, the County Board adopted and enacted the Special Event Road Use Policy that established a more formal application process for road use events; and,

WHEREAS, the Planning Department has reviewed the Special Event Road Use Permit Application from Springfield Platteview Schools for the Be Crazy Kind 5k Race, which will use portions of Sarpy County streets, see attached.

NOW, THEREFORE, BE IT RESOLVED BY THE SARPY COUNTY BOARD OF COMMISSIONERS THAT this Board makes the following findings of fact:

1. An Application for the Special Use Event Road Use Permit was received by Sarpy County and administered to appropriate county departments on August 23, 2018, pursuant to Resolution 2018-130, for comments.
2. The Applicant has addressed any comments and concerns that were raised.
3. The Planning Department has made a recommendation for approval as noted in the attached "Exhibit A," which includes the Planning Department report, the Special Event Road Use Application, Race Routes, Certificate of Insurance, and Comments Received from Reviewing Entities.
4. The Special Event Road Use Permit complies with Resolution 2018-130.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the ___25th___ day of September, 2018.

Attest

SEAL

[Signatures]
Sarpy County Board Chairman
County Clerk
<table>
<thead>
<tr>
<th>Subject</th>
<th>Type</th>
<th>By</th>
</tr>
</thead>
<tbody>
<tr>
<td>To approve a Special Event Road Use Permit for the Be Crazy Kind 5k run to be held on October 6, 2018.</td>
<td>Resolution</td>
<td>Bruce Fountain, AICP</td>
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<td>Director, Planning &amp; Building</td>
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I. **GENERAL INFORMATION**

A. **APPLICANT:**
Springfield Platteview Schools  
Contact: Ron Alexander, Principal  
14801 S 108th Street  
Springfield, NE 68059

B. **EVENT DESCRIPTION:** Be Crazy Kind 5k Race -- run for the school district to support the Be Crazy Kind anti-bullying initiative.

C. **DETAILS:**

<table>
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<tr>
<th>Date</th>
<th>Saturday, October 6, 2018</th>
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| **Time**                                                  | Set up: 7:00 am  
Race start: 8:00 am  
Clean up: 9:00 am |
| **Route**                                                 | Starts and ends at the school stadium with route heading north on Platteview Road and turnaround in Richfield (see attached route maps for affected streets). |
| **Estimated # of Participants**                          | 500                        |
| **Estimated # of Volunteers**                            | 25-30                      |
| **Estimated # of Spectators**                            | Not many expected          |
| **Sound System**                                         | Stadium speakers           |
| **Types of Barricades to be Used**                       | Wood barricades and cones  |
| **Water & Medical Support**                              | There will be water provided throughout the course and the Springfield Fire Department will provide a squad on site. |
III. ANALYSIS / STAFF COMMENTS

A. GENERAL COMMENTS:

This will be the first race hosted by Springfield Platteview Schools in support of the Be Crazy Kind anti-bullying initiative. On May 8, 2018, by Resolution 2018-130, the County Board adopted and enacted the Special Event Road Use Policy that established a more formal application process for such events. The policy requires application review by appropriate County departments as well as any other jurisdictions affected by the event. Once comments are received and addressed by the applicant, the application is scheduled for consideration by the County Board.

The application for the Be Crazy Kind 5k Race has been routed to the appropriate entities as required, and the applicant has addressed any comments/concerns that were received. Copies of any written responses are attached for your information.

B. PUBLIC NOTIFICATION:

The Special Event Road Use Policy requires the applicant to provide notice to residents directly impacted by the road closure(s). The applicant must provide proof of such notice to the County at least ten (10) days in advance of the event.

The applicant will make personal contact with the two homeowners that live on the stretch of 108th Street and will alert the neighbors around the Fairview Road area to the west and east of 108th Street and the Richfield residents so they are aware.

C. LIABILITY INSURANCE:

The applicant submitted a Certificate of Insurance indicating limits of liability of $5,000,000 for each occurrence and a general aggregate limit of $5,000,000, which meets the County’s requirements within the Special Event Road Use Policy.

IV. STAFF RECOMMENDATION:

Staff recommends APPROVAL of a Special Event Road Use Permit for the Be Crazy Kind 5k Race as described in the application as it is in compliance with the County’s Special Event Road Use Policy.

V. ATTACHMENTS TO REPORT:

1. Special Event Road Use Application
2. Race Routes
3. Certificate of Insurance
4. Comments Received from Reviewing Entities

VII. COPIES OF REPORT SENT TO:

1. Ron Alexander, Applicant
2. Public Upon Request
SARPY COUNTY PLANNING & BUILDING DEPT.
1210 GOLDEN GATE DRIVE, #1240
PAPILLION, NE 68046
PHONE: 402-593-1555 FAX: 402-593-1558
E-MAIL: PLANNING@SARPY.COM

SPECIAL EVENT ROAD USE APPLICATION

In order for your application to be considered COMPLETE, please answer all applicable questions and provide the following:
1. Completed Application
2. Site Map
3. Route Map
4. If applicant is organizing event on behalf of another organization, please provide:
   - Name of Organization
   - Endorsement Letter from the organization on official letterhead authorizing applicant to act on their behalf
5. Attached statement signed by applicant
6. Please carefully review attached Special Event Road Use Permit Policy.

<table>
<thead>
<tr>
<th>PLANNING STAFF USE ONLY:</th>
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<tbody>
<tr>
<td>APPLICATION #: SEP 18 004</td>
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<tr>
<td>DATE RECEIVED: 8/14/18</td>
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<td>FEE: $250</td>
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<tr>
<td>RECEIVED BY:</td>
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<td>APPROVED DENIED DATE:</td>
</tr>
</tbody>
</table>

| EVENT NAME: Be Crazy Kind 5K |
| EVENT DATES: Sat, Oct 6th, 2018 |
| ORGANIZATION NAME: Springfield Public Schools |
| E-MAIL: ralexander@springfieldpl.org |
| ADDRESS: 1484 S. 108th St.        |
| CITY/STATE/ZIP: Springfield, NE 68059 |
| MAILING ADDRESS:                 |
| PHONE: (402) 339-3606            |
| FAX: (402) 339-3606              |
| APPLICANT NAME/TITLE: Ron Alexander, Principal |
| ADDRESS: SAME                   |
| CITY/STATE/ZIP: SAME            |
| MAILING ADDRESS: SAME           |
| (IF DIFFERENT)                  |
| PHONE: SAME                     |
| FAX: SAME                       |
| EVENT ORGANIZER NAME (if different than applicant): |
| E-MAIL:                         |
| ADDRESS:                        |
| CITY/STATE/ZIP:                 |
| MAILING ADDRESS:                |
| (IF DIFFERENT)                  |
| PHONE:                          |
| FAX:                            |
**EVENT DESCRIPTION:**
Run for our school district to promote anti-bullying and the Be Kind Initiative.

**STREETS TO BE USED (e.g. 126th St. from Hwy. 370 to Lincoln Rd.):**
108th St. from Platteview Rd. to Fairview Rd.

**TIMES OF EVENT:**
- **SET-UP:** 7A-8A
- **ACTUAL TIME OF EVENT:** 8A
- **CLEAN-UP:** 9A-9:30A

**ESTIMATED # OF PARTICIPANTS:**
500

**ESTIMATED # OF VOLUNTEERS:**
25-30

**ESTIMATED # OF SPECTATORS:**
Not many, they will be all running or walking.

**SOUND SYSTEM TO BE UTILIZED:**
Stadium speakers

**TYPES OF BARRICADES TO BE USED (e.g. cones, signs, etc.)**
Including locations where they will be placed - Attach map if necessary:

[Diagram]

**ADDITIONAL INFORMATION – APPLICANT MUST PROVIDE:**
- [ ] Site Map
- [ ] Route Map
- [x] Does the event cross jurisdictional boundaries (cities)? **No** if so, please provide copy of approved permit from that jurisdictional authority
- [x] Indication of whether or not applicant is organizing event on behalf of another organization – If so provide the following:
  - [ ] Name of organization
  - [x] Letter of endorsement from the organization on official letterhead authorizing applicant to act on their behalf
- [ ] Attached statement must be signed by applicant
SARPY COUNTY SPECIAL EVENT ROAD USE PERMIT POLICY

An application to use Sarpy County Road for special events must be submitted at least sixty (60) days prior to the event in order to allow enough time to properly process the application and for the time needed to provide notice to adjoining neighborhoods, if applicable.

Amendments to the applications may be considered if submitted at least twenty (20) days prior to the event. Rescheduling of an event will be at the discretion of the County and will be subject to the same route review and approval process.

One application shall be submitted per event.

The application fee for a Special Event Use Permit shall be $250.

Permits shall be issued on a first come first serve basis, provided the event complies with all terms and conditions of the permit. Inaccurate or incomplete applications may result in the denial of a permit.

In addition to other criteria that may be considered by Sarpy County, permits may be denied if the event, in prior years, has received complaints regarding the event or matters related to the issuance of a prior permit.

The County reserves the right to give priority to a County-Sponsored Community Event. If you wish to inquire as to the possibility of County-Sponsorship for your event, please contact the Sarpy County Tourism Department at (402)332-5771.

Unless otherwise specified, all permits shall be granted for specified times and uses and do not entitle the applicant to have rights to a presence in any of the County’s events or other public/private scheduled events or other non-routine uses of County property without the County’s written consent. Specific days and/or times, locations, and other operating conditions may be applied or imposed as conditions of use, and must be adhered to throughout the duration of the permit period unless otherwise mutually agreed to in writing by both parties.

All inquiries about Special Event Use permits shall be made to the Planning Department at (402)593-1555. All Applications for Special Event Use permits shall ultimately be approved or denied by the Sarpy County Board of Commissioners.

Rules and Regulations:

Any applicant that does not adhere to the rules and regulations set forth shall be subject to denial of a permit and/or revocation of a permit.

1. No events shall substantially interrupt the functions of emergency services.
2. The conduct of the proposed activity shall not cause injury to persons, damage property, provoke disorderly conduct, or create a nuisance.
3. The permittee shall be responsible for providing, installing, and removing any necessary barricading, after such barricading locations have been reviewed and approved by the County Public Works Department.
4. The permittee shall be responsible for cleanup of the event location, during and immediately after the event.
5. Amplified sound shall be directed away from residences and must comply with Sarpy County Ordinance 2-1-01, Disorderly Conduct. The proposed location of the sound system, direction of the sound and location of all speakers must be identified on the site map submitted with the application. The source of the amplified sound must also be identified in the application.
6. The placement of portable toilets, tents, or canopies shall not be permitted along County Roads. This does not prohibit the placement of hydration stations along the event route.

7. Permittee shall not affix or fasten any rope, sign, banner, flyer, or other object to any tree, shrub, road sign, or other similar fixtures on County owned property or within the public right-of-way, without prior County approval.

8. Permittee shall provide notice to the residents directly impacted by the road closure(s). Proof of notice must be provided to County by Applicant at least ten (10) days in advance of the event.

9. Events, including set-up times and clean-up times, shall run between the hours of 6:00AM and 9:00PM each day unless other specific permission has been granted.

10. Adequate equipment and medical support shall be available onsite. Recovery areas with water and first aid supplies shall be set up and staffed.

11. The permittee shall ensure that the resolution issued and signed by the County Board granting permission to use the County Roads will be available for viewing during the event.

12. Commercial General Liability Insurance shall be provided by the applicant. Coverage shall include liability coverage addressing the Contractor's operations. The coverage must protect against claims for damages resulting from bodily injury, including death, personal injury and property damage. The minimum acceptable limits of liability shall be $2,000,000 each occurrence. If the coverage contains a general aggregate, such limit shall not be less than $5,000,000.

13. A certificate of insurance must be provided to the Sarpy County Clerk at least fifteen (15) days before the event.

14. The use of State Highways shall not be permitted.
I, the applicant, do hereby agree that:

1. All answers given and statements made by me on this application are complete and true to the best of my knowledge and beliefs.

2. The Event is not sponsored or co-sponsored by the County, unless separately agreed to, and the County shall have no responsibilities for the Event, its operations, cleanup, the barricading of streets or street intersections, required street closing/detour/warning signs, traffic control, personnel, police or law enforcement escort services, or emergency rescue services. The Event instead is solely sponsored by the applicant/organizer, and the applicant/organizer shall be solely responsible for the Event and any and all matters associated with the Event, including, but not limited to, operations and cleanup.

3. The applicant/organizer shall provide the County with proof of in force general liability insurance with a minimum of $2,000,000 per occurrence coverage for the Event which designates the County as an additional insured. If the coverage contains a general aggregate, such limit shall not be less than $5,000,000.

4. The County and its employees, personnel, agents, officers, and elected officials shall not be responsible for providing traffic control for the Event. Any traffic control utilized by the applicant/organizer shall be at the applicant/organizer’s sole expense and approval must be obtained from the Sarpy County Sheriff’s Office prior to the employment of any traffic control measures therewith. However, the approval of such traffic control plan does not hold the SCSO liable for any injuries or damages related to the plan design.

5. The applicant/organizer shall indemnify and hold harmless the County and its employees, personnel, agents, officers, and elected officials from and against all liabilities, claims, damages, personal injuries or deaths, property damage, causes, causes of action, litigation, lawsuits, costs, expenses, attorney fees, and the duties, indemnification, defense arising as a result of the event; excluding any and all liabilities, claims, damages, personal injuries or deaths, property damage, causes, causes of action, litigation, lawsuits, costs, expenses, and attorney fees resulting from the direct acts or omissions of the County and its employees, personnel, agents, officers and elected officials.

Finally, I agree to be bound by the above terms as a condition to the issuance of the Road Use Special Event Permit.

[Signature]

Date: 8-10-2018

Applicant Signature

Ron Alexander

Applicant Name (please print)
Be Crazy Kind 5K Route
Platteview HS
Starts & Ends in Stadium

Out of stadium/School area, N on 108th, E on Fairview, N toward Richfield, turn around come back to school.
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF LIABILITY INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Public Risk Management
1313 Cuming Street, Suite 210
Omaha, NE 68102
Sheri Shonka

INSURED: Springfield-Platteview Schools
14801 South 108 Street
Springfield, NE 68059

<table>
<thead>
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<th>CERTIFICATE NUMBER: PK1016518</th>
<th>REVISION NUMBER:</th>
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<tbody>
<tr>
<td>TYPE OF INSURANCE</td>
<td>COMMERCIAL general liability</td>
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<td>AUTOMOBILE LIABILITY</td>
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<tr>
<td></td>
<td>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</td>
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<td>DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)</td>
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CERTIFICATE HOLDER IS ADDITIONAL INSURED AS RESPECTS TO 5K RUN HELD ON OCTOBER 6, 2018

CERTIFICATE HOLDER: Sarpy County
1210 Golden Gate Drive
Papillion, NE 68046

CANCELLATION: SHOULDN'T ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE: Nancy Meinders

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Kelly,

The SCSO is good with this event.

Thanks,
Dennis

From: Kelly Jeck
Sent: Thursday, August 23, 2018 12:30 PM
To: Dan Hoins; Scott Bovick; Megan Barrett; Brian Hanson; Denny Wilson; Pat Dowse; Rod Ripley; Nicole Spitzenger; Andrea Gosnold-Parker; Kayla Hathcote; Jeff Davis; Greg London; Lynn Marshall; 'Laster, Lori Ann'; Andrea Gosnold-Parker; Mark Stursma; Bill Bowes; 'Todd Moffett'; Bruce Fountain; Donna Lynam
Cc: Bruce Fountain; Donna Lynam
Subject: Planning Review - Special Event Road Use Permit - Be Crazy Kind 5k

Springfield Platteview Schools has submitted an application for consideration of a Special Event Road Use Permit for an event named Be Crazy Kind 5k, a 5k run for the school district to promote anti-bullying and the Be Kind initiative. The event date is Saturday, October 6, 2018. This application will go before the County Board on September 11, 2018. Please review the application (or route to your appropriate personnel to review), and send any comments/concerns to the Planning Department prior to August 29, 2018. If you need additional information, please contact our office to request.

Thank you,

Kelly Jeck
Planning & Zoning Assistant
Sarpy County Planning Department
1210 Golden Gate Drive
Papillion, NE 68046
kjeck@sarpy.com