RESOLUTION AUTHORIZING THE CHAIRMAN TO SIGN THE AWARD AND OTHER DOCUMENTS RELATED TO THE “FUELING SARPY COUNTY WITH NATURAL GAS” GRANT OFFERED THROUGH THE NEBRASKA ENVIRONMENTAL TRUST (NET)

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a third year of the grant was available to Sarpy County and the Cities of LaVista and Papillion through the Nebraska Environmental Trust; and,

WHEREAS, the NET automatically submits the third year grant application for grantees; and,

WHEREAS, the grant was awarded to Sarpy County and the Cities of LaVista and Papillion to convert existing vehicles to Natural Gas Vehicles (NGVs) or to purchase new (NGVs) paying the difference between the cost of a regular vehicle and the NGV; and,

WHEREAS, Sarpy County is committed to and supports grant funding for “Fueling Sarpy County with Natural Gas”; and,

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners that Chair of the Board of Commissioners is hereby authorized to sign the award and other documents related to the “Fueling Sarpy County with Natural Gas” grant.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 7th day of June, 2016.

Sarpy County Board Chairman

ATTEST

Sarpy County Clerk
MEMO

To: Sarpy County Board

From: Lisa A. Haire

Re: “Fueling Sarpy County with Natural Gas” Grant Budget Revision and Award

On June 7, 2016, the County Board will be asked to authorize the Chairman to sign the award for the third year of the “Fueling Sarpy County with Natural Gas” grant offered through the Nebraska Environmental Trust (NET). Sarpy County was awarded a three year grant in 2014. The NET automatically submits the third year applications for grantees awarded multi-year funding. This is a project between Sarpy County, and the cities of LaVista and Papillion.

“Fueling Sarpy County with Natural Gas” focuses on the deployment of natural gas vehicles (NGVs) in Sarpy County. The grant awards an additional $200,000 to Sarpy County, the City of Papillion, and the City of LaVista for the conversion of vehicles to NGVs and/or the purchase of vehicles that have already been converted to NGVs, paying the portion for the conversion only. However, due to several circumstances, the partners have come to an agreement that all of this funding will not be spent. The partners have been in communication with the NET and have explained that all of the funds will not be spent out of this grant. The NET requested that the new award still be signed which will give us until June 30, 2017 to complete purchasing and converting vehicles that may already be budgeted.

Please contact me with any questions or concerns.

June 3, 2016

Lisa A. Haire
593-1565

cc: Mark Wayne
    Brian Hanson
    Scott Bovick
    Dennis Wilson
    George Funderburk
    Beth Garber
    Deb Houghtaling
AGREEMENT TO AMEND CONTRACT - 2016

WHEREAS:

A. The Sarpy County (the Sponsor) submitted an application to the Nebraska Environmental Trust (the Trust) identified as #14-211-3 - Fueling Sarpy County with Natural Gas for the 2014 grant cycle. The Trust awarded a grant in the amount of $200,000.00 on April 3, 2014 and entered into a contract as of April 3, 2014 to govern the disbursement and conditions of the grant.

B. The Sponsor was awarded a second year of funding for this grant project in 2015, identified as #14-211-3-2 in the amount of $200,000 on April 2, 2015.

C. The Sponsor submitted another application to the Trust identified as #14-211-3-3, Sarpy County for the 2016 grant cycle. The Trust awarded an additional grant in the amount of $200,000.00 to the Sponsor in the 2016 grant cycle on April 7, 2016.

D. The funds awarded for grants #14-211-3, #14-211-3-2, and #14-211-3-3 will be combined and administered under the grant #14-211-3-3. The amount of the combined grants to be administered under this agreement is $600,000.00. As of March 31, 2016 the unexpended balance of these grants is $537,173.00. Reports filed after April 7, 2016 shall be filed under Project #14-211-3-3.

E. The project funding period shall terminate on June 30, 2017. The Sponsor agrees to file additional reports and statements as described in Section D of the contract and according to the following schedule:

<table>
<thead>
<tr>
<th>Project Period</th>
<th>Report Due Date</th>
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<tbody>
<tr>
<td>From inception through June 30, 2016</td>
<td>31-Jul-16</td>
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<tr>
<td>From July 1 through September 30, 2016</td>
<td>31-Oct-16</td>
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<td>From October 1 through December 31, 2016</td>
<td>31-Jan-17</td>
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<td>From January 1, 2017 through March 31, 2017</td>
<td>30-Apr-17</td>
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<tr>
<td>From April 1 through June 30, 2017</td>
<td>31-Jul-17</td>
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F. The Trust agrees to disburse funds following receipt of accurate reports as specified in the grant contract and according to the schedule specified in the above Section D of this amendment and upon compliance of the Sponsor with all other terms contained therein.

G. All other terms and conditions of the previous contract shall remain in force and apply to funds disbursed under this amendment to the contract.

IN WITNESS WHEREOF, the parties have executed this amendment and agree to abide in good faith by the terms herein and to the terms of the agreement hereby amended.

NEBRASKA ENVIRONMENTAL TRUST

Sherry Vinton, Chair
Date April 7, 2016

Mark A. Brohman, Executive Director
Date April 7, 2016

FOR THE SPONSOR:

Don Kelly
Authorized Signature for Sponsor
Printed Name: Don Kelly
Title: Chairman
Date 6/7/16
**NEBRASKA ENVIRONMENTAL TRUST FUND**

**2016 CONTRACT BUDGET SUMMARY**

<table>
<thead>
<tr>
<th>Project Sponsor:</th>
<th>Sarpy County</th>
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<tbody>
<tr>
<td>Project Name:</td>
<td>Fueling Sarpy County with Natural Gas</td>
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<tr>
<td>Application Number:</td>
<td>14-211-3</td>
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**Project Budget for April 2016 through June 30, 2017**

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<tr>
<th>A</th>
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<tr>
<td>Source of Funds</td>
<td>NET GRANT</td>
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<td>1. CNG Vehicle Conversions</td>
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<td><strong>TOTALS</strong></td>
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<td><strong>$537,173</strong></td>
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**Authorized Signature:**

[Signature]

**Date:** 6/17/16
Direct Deposit Enrollment

All grantees EXCEPT state agencies need to complete the ACH Enrollment Form. If the grantee is a state agency, simply mark the box the last box below to receive all payments by IBT and return this form.

The State of Nebraska has mandated that all vendors receiving payments of $25,000 or more and/or multiple payments a year must receive those payments electronically by ACH credit (direct deposit) to their bank account. If your grant is for a single piece of equipment or will most likely be disbursed in one or two payments (under $25,000) you can request payment via check, however setting up the direct deposit can result in reimbursement being processed more quickly and is recommended. You will need to complete a W-9 form.

If you already have been set up for ACH with the State and want to verify the information is current contact State Accounting (402-471-0604).

If your organization has not been set up for ACH with the State, please complete the STATE OF NEBRASKA, ACH ENROLLMENT FORM. Your organization should complete the Vendor information section and sign the form at the bottom. You will need to have your bank complete the financial institution section and sign the form at the bottom as well. The forms are available on-line at: http://das.nebraska.gov/accounting/forms/forms.htm Choose: Accounting Forms - State of Nebraska Substitute Form W-9 and ACH Enrollment Form

Please indicate your choice below: (PLEASE RETURN ALL APPLICABLE FORMS BY April 30, 2016) TO NEBRASKA ENVIRONMENTAL TRUST

☐ I have previously set up a direct deposit account and would like to continue using the same account with no changes.

☐ I have previously set up a direct deposit account but would like to change account information. Please complete the form and return it by April 30, 2016.

☐ I would like to set up a new direct deposit account. Please complete the form and return it by April 30, 2016.

☐ I do not wish to set up a direct deposit account at this time. Disbursements may be made by check. (if payments will be under $25,000)

☐ Not applicable – We are a state agency and all payments may be made by IBT.

Sponsors Authorized Signature

Date
GRANTEE INFORMATION FORM

PLEASE TYPE OR PRINT. RETURN THIS FORM TO THE NEBRASKA ENVIRONMENTAL TRUST OFFICE NO LATER THAN April 30, 2016.

Project Sponsor: Sarpy County
Project Name: Fueling Sarpy County with Natural Gas
Application Number: 14-211-3

1. Legal Name and Address of the Grantee organization as it should appear on the contract:
NAME: Sarpy County
ADDRESS: 1210 Golden Gate Drive
Papillion, NE 68046-2839
ORGANIZATION WEB PAGE ADDRESS: WWW.Sarpy.com

2. Name and Contact information for the person authorized to sign the contract: (Director/Manager)
NAME: Don Kelly
TITLE: Chair, Board of Commissioners
DAYTIME PHONE: (402) 593-4155
ALTERNATE PHONE: ( )
FAX: (402) 593-4303
E-MAIL: donkelly@sarpy.com

3. Name and Contact information for Grant Manager - the person who will file reports and be available to the Trust to provide information as needed.
NAME: Lisa Haivre
TITLE: Grant Coordinator
ADDRESS: 1210 Golden Gate Drive
Papillion, NE 68046-2842
DAYTIME PHONE: (402) 593-1565
ALTERNATE PHONE: ( )
FAX: (402) 593-4303
E-MAIL: Lhaivre@sarpy.com

Document Checklist: (Return these documents by April 30, 2016)
[ ] Grant Contract – completed, signed by authorized person. Keep one copy for your records.
[ ] ACH Form – completed and enclosed if necessary
[ ] Contract Budget Summary – completed and enclosed
[ ] Public Information Plan – completed and enclosed
2016 PUBLIC INFORMATION PLAN

Pursuant to the language in our 2016 Grants Contract under Item G. PUBLIC NOTICE OF GRANT AWARD, all grantees are required to develop/ implement a Public Information Plan for Trust funded projects.

It is important to have a Public Information Plan in place as the value of our grants is only appreciated through familiarity of these great projects.

This document is intended to help you think about ways you can be more effective in planning the publicity for your project. We have developed the following outline as a general guide to publicizing your project.

A completed outline must be submitted to the Trust no later than when you return your signed grant contract in April. Please e-mail this form to: sheila.johnson@nebraska.gov. Naturally, we are eager to have these as soon as possible to begin working with you.

Also note, you may add separate attachments for the different components in this form if additional space is needed.

Grant #: 14-211-3
Project Sponsor: NET

Project Name: Fueling Sarpy County with Natural Gas

Name of public information contact for grant publicity: Denny Wilson
(Note: Please provide the name of the Project Manager or Coordinator, not the spokesperson of organization or establishment)

Title: Sarpy Engineer
E-mail: dwilson@sarpy.com
Phone #: 402 537-6908
Fax: 402 537-6955

Website: www.sarpy.com

(Please indicate or update your website address. This address will be hyperlinked to the new Trust website for promotional purposes)

Publicity Opportunities:

Events. Grantees sponsor public events, dedications, volunteer recognitions, etc. Trust staff can attend and participate, help distribute media announcements and provide materials for these events. List any events you anticipate and tentative dates if known:
(Examples: annual meeting, county fair, ribbon cutting ceremony, workshops, conferences, exhibitions.)

Possible events would include the Sarpy County Fair (August), Green Bellevue/Sarpy (April), appropriate events at Werner Park (Triple A Baseball Stadium), La Vista Daze (May), Papillion Days (June).

**News Releases.** Most projects have periods of greater activity that are good opportunities for media contact. List activities and tentative dates if possible:
(Example: spring planting, work days, project launch day)

Vehicle Purchase/Conversion Dates
News releases associated with community events (see above).

**Signs and adhesive stickers.** The Trust can supply logo stickers for equipment in several sizes, metal signs and brass plaques. Indicate whether any of these might be applicable to your project, and estimate numbers please:

Logo stickers will be appropriate for this grant. Numbers will be based on actual purchases and/or conversions accomplished through this grant.

**Your brochures, newsletters, and publications.** Consider what print materials or handouts you might use for your project and how the Trust logo and grant acknowledgement language could be included. Trust staff will be happy to work with you in designing new materials.

Partner cities have quarterly newsletters. County is developing an online news section.

**Trust brochures, newsletters and annual reports.** The Trust can supply a variety of printed materials to you for distribution to grantee beneficiaries, event participants or for distribution in your office. Please indicate any opportunities you can identify to use these materials. Estimate numbers needed.

Trust materials will be placed in the County Courthouse, City Halls/Libraries, Chamber of Commerce offices. Initial request of up to 500 would be appropriate.

**Your website.** We ask that you place a Trust logo and notice of your grant on your website, especially if the content discusses the grant. A link to the Trust website is fantastic—and we would love the opportunity to place a link to your website on our pages.

Links and information would be placed on the Sarpy, La Vista and Papillion websites.
"Resource" - Trust monthly newsletter – If you have a project launch, a project update or an event that is "newsworthy," please keep the Trust posted. We would be happy to include details of your event in our newsletter if it coincides or relates with our theme.

We would add the trust to our media distribution list for all project related releases.

**Trust Digital Photo Library** – Deposit/share your project photos with our digital photo library. The Trust is always looking for ways to promote grantee projects in our Annual Report, Trust brochures and our website. We welcome your input/creativity by e-mailing high resolution photos to be stored in our photo library. Also, be sure to include the name of the person that took the photo and which organization it belongs to, to ensure necessary credits are given to the photographer. These photos may be e-mailed to: sheila.johnson@nebraska.gov

Will provide copies of any Sarpy project photos with requested information.

**Other**. You are a creative professional. How else can we promote these important projects?

We provide a variety of public information briefings for Chambers of Commerce, environmental and civic groups, and educational institutions. This project can and will be included in those briefings.

**For Additional Comments:**