RESOLUTION AUTHORIZING A PETTY CASH FUND FOR THE SARPY COUNTY PLANNING & ZONING DEPARTMENT

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) (Reissue 2012), the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 (Reissue 2012), the powers of the County as a body are exercised by the County Board; and,

WHEREAS, a petty cash fund is required by the Sarpy County Planning & Zoning Department for the purpose of making change for cash customers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-106(2) (Reissue 2012), the County Board has the authority to establish a petty cash fund.

NOW, THEREFORE, BE IT RESOLVED, By the Sarpy County Board of Commissioners, that a petty cash fund is hereby established for the Sarpy County Planning & Zoning Department in the amount of $50.00 for the purpose of making change for cash customers.

BE IT FURTHER RESOLVED, that the management of said fund shall comply with the accounting and auditing practices of the County, and that the dollar limits of this fund will be stated in the fiscal policy of the County Board Budget message, pursuant to Neb. Rev. Stat. §23-106 (Reissue 2012).

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 12th day of September, 2016.

Sarpy County Board Chairman

Attest: County Clerk
On the Board’s September 13th Agenda is a Resolution authorizing a Petty Cash Fund for the Sarpy County Planning and Building Department. The fund would be established with an amount of $50.00 for the purposes of making change for customer paying for permits with cash. Currently, without this fund, staff is required to have the customer wait until they can run downstairs to the Treasurer’s or Clerk’s office to get correct change for them. Having this minimal amount available in a Petty Cash Fund will allow the department to operate more efficiently. The cash balance will be counted and verified nightly and kept locked up.

If you have any questions regarding this matter, please feel free to contact me.