RESOLUTION AUTHORIZING CHAIRMAN TO SIGN AGREEMENT WITH CARLSON WEST POVONDRA ARCHITECTS FOR FACILITIES PLANNING STUDY

WHEREAS, pursuant to Neb. Rev. Stat. §23-104(6) the County has the power to do all acts in relation to the concerns of the County necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Neb. Rev. Stat. §23-103 the powers of the County as a body are exercised by the County Board; and,

WHEREAS, Sarpy County requires the professional services of an Architect to assist in a planning study for improvements or additions to the Adult Jail, Juvenile Justice Center, Courthouse Annexes and related areas; and,

WHEREAS, the firm of Carlson West Povondra Architects has the experience and qualifications required by Sarpy County to complete such a study.

NOW, THEREFORE, BE IT RESOLVED BY THE SARPY COUNTY BOARD OF COMMISSIONERS that the Chairman of this Board is hereby authorized to sign the attached Agreement provided by Carlson West Povondra Architects, and any other related documents, the same being approved by this Board.

The above Resolution was approved by a vote of the Sarpy County Board of Commissioners at a public meeting duly held in accordance with applicable law on the 14th day of February, 2016.

Sarpy County Board Chairman

County Clerk
TO: Sarpy County Board of Commissioners  
FROM: Scott Bovick, Deputy County Administrator  
RE: Agreement with Carlson West Povondra Architects for planning services for selected County facilities  

During the recent Board Retreat several facility related needs were discussed including the possibility of constructing a Jail Special Management Unit, remodeling or expanding the Juvenile Justice Center, and relocating NE Health and Human Services out of the East Annex.

Staff’s recommended an architectural firm be engaged to provide technical support to assist in the evaluation of options for each project. Attached is an agreement with Carlson West Povondra to provide those planning services with a maximum not-to-exceed fee of $13,700.

Carlson West Povondra is familiar with the County’s facility issues as they conducted the Long-Range Facility Master Plan Update in early 2013 and assisted Chinn Planning, Inc. with the Adult and Juvenile Justice System Master Plan completed in January 2014.

Please feel free to contact me if you have any questions. Thank you.

Scott Bovick, Deputy County Administrator

Cc: Deb Houghtaling, Mark Wayne, Mike Jones, Ross Richards, Tami Steensma, Brian Hanson, Beth Garber, Jeff Davis, Greg London, Brian Richards
February 2, 2016

Mr. Scott Bovick  
Deputy County Administrator  
Sarpy County Courthouse  
1210 Golden Gate Drive  
Papillion, NE 68046

Re: Proposal for a Planning Study for Improvements or Additions to selected facilities; Adult Jail, Juvenile Justice Center, Courthouse Annexes, and related spaces.

Dear Scott,

Thank you for considering our firm for the above referenced project. As you are aware, we are thoroughly familiar with each facility and have developed electronic data bases for plan graphics to help facilitate the work. Below is our understanding of the project(s) and our fee proposal for your consideration.

Scope of Services:
Carlson West Povondra Architects (CWPA) will meet with key individuals/departments to confirm/adjust program space requirements for each facility that requires modification.

CWPA will provide conceptual plan layouts with options for each facility, review with county staff as needed, and make modifications to create approved scope of new or renovated space plans.

CWPA will develop costs estimates and timelines for each facility component within the planning study.

CWPA will be available for presentation to county officials as needed to attain approval for each proposed development.

Study Fee:
CWPA proposes to provide the planning services described above hourly at the blended rate of $73.00* per hour, up to a maximum amount of $13,700.

The component allocation of this fee is as follows:
1. Adult Jail fee maximum: $7,000
2. Juvenile Justice Center fee maximum: $2,000
3. Annexes and related spaces fee maximum: $4,700

CWPA will credit 50% of the fee of each component if selected as the A/E for projects funded for development.

*Blended rate is an anticipated average for Senior Architects, Mid-salaried Architects, and Interior Designers
Expenses:
CWPA proposes direct expense costs plus 10% for legitimate expenses, mileage, and printing study documents.

Please note that changes to the capacity of the Adult Jail will require a Needs Assessment be submitted to the Nebraska Jail Standards for approval. We recommend engaging the additional services of Mark Martin, a Lincoln based jail planner, who we have collaborated with for several years, including the recent Thurston County Law Enforcement Center.

If you have any questions or concerns regarding the above information please contact me. If this proposal is acceptable, please authorize below. Again, thank you for considering our firm. We offer Sarpy County our best efforts

Sincerely,

[Signature]

Albert Povondra, AIA LEED AP
Carlson West Povondra Architects
Principal

[Signature]

Mr. Don Kelly 2/9/16
Sarpy County Board of Commissioners
Chairperson
ADDENDUM

The undersigned contracting parties agree that the following language shall be incorporated into the "Proposal for Planning Study for Improvements or Additions to Selected Facilities."

Residency Verification

The Consultant agrees to comply with the residency verification requirements of Neb. Rev. Stat. §4-108 through §4-114. The Consultant is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

Severability

The Scope of Services shall be interpreted, construed and enforced under the laws of the State of Nebraska. It is understood and agreed by the County and Consultant hereto that if any part, term, condition, or provision of this Statement of Work is held to be illegal or in conflict with any law of the State of Nebraska or of the United States, the validity of the remaining parts, terms, conditions, or provisions shall not be affected, and the rights and obligations of the County and Consultant shall be construed and enforced as if the Scope of Services did not contain the particular part, term, condition, or provision held to be invalid.

IN WITNESS WHEREOF, we the contracting parties, by our respective and duly authorized agents, hereto affix our signatures and seals this ___th day of ___, 2016.

COUNTY OF SARPY, NEBRASKA,
A body Politic and Corporate

Don Kelly
Chairperson
Sarpy County Board of Commissioners

Approved as to Form: