

**MINUTES OF MEETING**  
**SARPY COUNTY BOARD OF COMMISSIONERS**  
**February 27, 2018 3:02 P.M.**

*Notice of this meeting was publicized in advance on the Sarpy County website ([www.sarpy.com/boards-commissions/county-board](http://www.sarpy.com/boards-commissions/county-board)). The location of the posted "Nebraska Open Meetings Act" was given in open and public session at the opening of this meeting.*

Commissioners Present: Don Kelly, Jim Thompson, Brian Zuger, Gary Mixan, Jim Warren  
Commissioners Absent: None  
Others Present: County Clerk Deb Houghtaling  
Deputy County Administrator Scott Bovick  
Deputy County Attorney Andrea Gosnald-Parker

Commissioners' and Administrator's comments were recorded.

**CONSENT AGENDA**

{NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under the regular agenda for action by the County Board.}

1. [Minutes](#) (February 13, 2018). Deb Houghtaling, County Clerk
2. [Claims](#) and [payroll](#) report. Deb Houghtaling, County Clerk
3. Resolution [2018-047](#): Sarpy County Personnel Policy Board Members' appointment of Laura Tatten to the Sarpy County Personnel Policy Board for a three (3) year term ending December 31, 2020. Linda Welles, Acting Human Resources Director
4. Resolution [2018-048](#): Title VI Annual Update and Accomplishment Report July 31, 2016 – July 31, 2017 and authorize submission to the Nebraska Department of Transportation (NDOT) demonstrating continued compliance with Title VI's prohibitions against transportation-related discrimination on the basis of race, color, or national origin; and progress towards completion of projects identified in the County's ADA Transition Plan (previously approved by Resolution 2014-394). Linda Welles, Acting Human Resources Director
5. Resolution [2018-049](#): Personnel Rules and Regulations amendments to Rule 1: County Civil Service Act General Provisions, Regulation 4 - Personnel Policy Board and Regulation 5 - Personnel Policy Board Hearings, and Rule 12: Types of Leave, Regulation 4 - Illness Leave Donation Program, effective February 27, 2018. Linda Welles, Acting Human Resources Director
6. Resolution [2018-050](#): Title VI Plan update (previously adopted by Resolution 2012-27) to clarify the responsibilities of departments receiving federal financial assistance and to assist them in fulfilling their responsibilities pursuant to Title VI of the Civil Rights Act of 1964 and its implementing regulations and repeal Resolution 2012-27. Linda Welles, Acting Human Resources Director

7. Resolution [2018-051](#): Limited English Proficiency (LEP) Plan update (previously approved by Resolution 2016-159) to clarify the responsibilities to Limited English Proficiency persons, pursuant to Title VI of the Civil Rights Act of 1964 and its implementing regulations and repeal Resolution 2016-159. Linda Welles, Acting Human Resources Director
8. Resolution [2018-052](#): Equal Employment Opportunity (EEO) Plan revision and adoption repealing Resolution 2014-47. Linda Welles, Acting Human Resources Director
9. Resolution [2018-053](#): Equal Employment Opportunity (EEO) Policy Update (previous Resolution 2014-47 approved the EEOP Plan which included the EEOP Policy). Linda Welles, Acting Human Resources Director
10. Resolution [2018-054](#): Discriminatory Harassment Policy Update (previous Resolution 2014-47 approved the EEOP Plan which included the Discriminatory Harassment Policy). Linda Welles, Acting Human Resources Director
11. Resolution [2018-055](#): Americans with Disability Act (ADA) Policy Update (previous Resolution 2014-47 approved the EEOP Plan which included the Americans with Disability Act). Linda Welles, Acting Human Resources Director
12. Resolution [2018-056](#): Nebraska Department of Health and Human Services (DHHS) for District Court Child Support Enforcement Services (previously approved by Resolution 2016-233) Subaward Agreement Amendment Two to update language related to the use of Federal Tax Information (FTI) and to eliminate payments for the collection of medical reimbursements. Kayla Hathcote, Deputy County Attorney
13. Resolution [2018-057](#): Statement of Work Agreement with ConvergeOne for consulting services to upgrade the Sarpy County AVAYA phone system in the amount of \$26,849. Mark Walters, Information Systems Director
14. [Disbursement requisition #9](#) of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from City of Omaha for Project C-77(09-1) Harrison Street 147th Street to 157th Street for Construction Management for the period of 10/22/17-12/02/17 in the amount of \$14,749.38. Brian Hanson, Fiscal Administrator
15. [Disbursement requisition #10](#) of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from Charles Vrana and Sons Construction Company for Project C-77(09-1) Harrison Street 147th Street to 157th Street for Construction on Noise Walls 01/29/18-02/02/18 in the amount of \$8,055.23. Brian Hanson, Fiscal Administrator

16. Resolution [2018-058](#): Waive a portion of building permit fees for Springfield Platteview Community School District for renovation projects at the Junior High and High Schools, located at 14801 South 108<sup>th</sup> Street, Springfield, NE 68059. Donna Lynam, Assistant Planning Director

**MOTION:** Warren moved, seconded by Zuger, to approve the Consent Agenda as submitted. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

### **REGULAR AGENDA**

17. Resolution [2018-059](#): Sinclair Television of Omaha, LLC (KPTM-TV) - Sinclair Television Group, Inc. Tower Lease Agreement effective July 1, 2017 through June 30, 2032 with monthly installments of \$2,563.31, annual rent in the amount of \$30,759.72 with 3% annual increases. Stu DeLaCastro, Administrative Services Director

**MOTION:** Warren resolved, seconded by Zuger, to approve the resolution for the agreement with Sinclair Television of Omaha, LLC, as attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

18. (Tabled from February 13, 2018) Resolution [2018-040](#): Use of Sarpy County roads by CommonFund of the Heartland for the March 3, 2018 Heat the Streets 5K Walk/Run Event. Andrea Gosnold-Parker, Deputy County Attorney

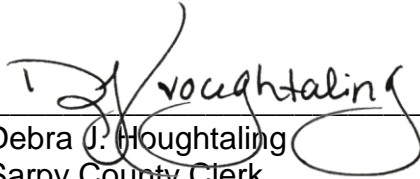
**MOTION:** Thompson resolved, seconded by Warren, to approve the resolution to provide the use of Sarpy County public roads to include and be limited to: 126<sup>th</sup> Street from North Exit of Werner Park to Lincoln Road and Lincoln Road from 126<sup>th</sup> Street to the Northeast Parking Lot of Prairie Queen Recreation Area on March 3, 2018 between 7:30 A.M. and 10:00 A.M. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

19. Adjournment.

**MOTION:** At 3:17 P.M. Warren moved, seconded by Thompson, to adjourn until March 6, 2018. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

  
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Don Kelly, Chairman  
Sarpy County Board of Commissioners

Attest:

  
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Debra J. Houghtaling  
Sarpy County Clerk