

MINUTES OF MEETING
SARPY COUNTY BOARD OF COMMISSIONERS
December 11, 2018 3:02 P.M.

PLEASE SILENCE ALL CELL PHONES

Statement of date and time of meeting.

Notice: A copy of the "Nebraska Open Meetings Act" is located on the north wall of the County Board Room.

Commissioners Present: Don Kelly, Jim Thompson, Brian Zuger, Gary Mixan, Jim Warren

Commissioners Absent: None

Others Present: County Clerk Deb Houghtaling
County Administrator Dan Hoins
Deputy County Attorney John Reisz

Chairman Kelly delegated Commissioner Thompson as acting Chairman for the meeting.

Proclamation: Congratulate Commissioner Jim Thompson on his upcoming retirement and recognize his years of dedicated service to the County. Don Kelly, Commissioner 593-4155

Proclamation: Congratulate Register of Deeds Lloyd Dowding on his upcoming retirement and recognize his years of dedicated service to the County. Don Kelly, Commissioner 593-4155

Commissioner Kelly recognized Mr. Thompson and Mr. Dowding for their years of service and upcoming retirement and presented the Proclamations.

Commissioners' and Administrator's comments were recorded.

CONSENT AGENDA

{NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under the regular agenda for action by the County Board.}

1. Minutes (December 4, 2018). Deb Houghtaling, County Clerk
2. Claims report. Deb Houghtaling, County Clerk
3. Resolution 2018-379: Appoint Tom Hobson to the Visitors Committee, term to expire on December 31, 2020. Fred Uhe, Tourism Director
4. Resolution 2018-380: Reappoint Jan Vala and Dave Compton to the Visitors Committee, term to expire on December 31, 2022. Fred Uhe, Tourism Director
5. Resolution 2018-381: Payroll's "eTIME Policy and Procedures" for Sarpy County employees' time and attendance tracking. Renee Lansman, Chief Deputy County Clerk
6. Disbursement requisition #38 of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from Olsson Associates for Project C-77(09-1) Harrison Street 147th Street to 157th Street for Professional Services rendered 10/07/18 thru 11/03/18 in the amount of \$5,769.58. Brian Hanson, Fiscal Administrator

7. [Disbursement requisition](#) #39 of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from City of Omaha for Project C-77(09-1) Harrison Street 147th Street to 157th Street for Project Overview for the period of 10/7/18 - 11/3/18 in the amount of \$8,920.40. Brian Hanson, Fiscal Administrator
8. Resolution [2018-382](#): Adopt amended Information Technology Security Policy (previously approved by Resolution 2018-170). Mark Walters, Information Systems Director 593-2325/P.J. Biodrowski, Information Security Analyst
9. Resolution [2018-383](#): Nebraska Crime Commission 2019 Juvenile Services Community Based Aid Grant Application and Assurances in the amount of \$548,626 for the time period of July 1, 2019 to June 30, 2020. Lisa Haire, Administration Coordinator
10. Resolution [2018-384](#): Agreement with Kevin McKenzie for the facilitation of the Anger Management Program at the Juvenile Justice Center (JJC) for a rate of \$50 per hour, not to exceed \$200 per class. Beth Garber, Purchasing Agent
11. [Permission to solicit bids](#) for nine (9) 2020 Ford Utility Police Interceptors (AWD) for the Sheriff's Office. Beth Garber, Purchasing Agent

MOTION: Warren moved, seconded by Zuger, to approve the Consent Agenda as submitted. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

REGULAR AGENDA

12. Public Hearing and Resolution [2018-385](#): Increase appropriations for the 2019 FY Special Revenue Fund Budgets. Brian Hanson, Fiscal Administrator

MOTION: After a public hearing, Warren resolved, seconded by Zuger, to approve the resolution for the permanent transfer from the General Fund Budget as the source of revenue to increase appropriations, as listed in "Exhibit A", attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

13. Resolution [2018-386](#): Increase appropriations for General Fund 2019 FY Budgets. Brian Hanson, Fiscal Administrator

MOTION: Warren resolved, seconded by Kelly, to approve the resolution to increase appropriations, as listed in "Exhibit A", attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

14. Resolution [2018-387](#): Authorize transfers for the 2019 Fiscal Year. Brian Hanson, Fiscal Administrator

Permanent Transfers from the Transfer Budget within the General Fund:

From	To	\$ Amount
Transfers (03599007 570200)	Public Works (2002559 459002)	44,668
Transfers (03599007 570200)	E911 Communications (9412259 459002)	27,934
Transfers (03599007 570200)	Child Support-District Court (9800759 459002)	2,581
Transfers (03599007 570200)	Child Support-County Attorney (9852659 459002)	25,966
Transfers (03599007 570200)	Tourism (9902759 459002)	2,128
Transfers (03599007 570200)	State Ed Reimbursement (23751059 459002)	10,386
Transfers (03599007 570200)	FG-Mental Health (25103859 459002)	571
Transfers (03599007 570200)	Landfill (52002859 459002)	2,846
Transfers (03599007 570200)	Sewer Operations (52513559 459002)	1,159
Transfers (03599007 570200)	Noxious Weed (54002959 459002)	685
Transfers (03599007 570200)	Information Systems (56003059 459002)	16,871
Transfers (03599007 570200)	GIS (56503159 459002)	4,412
Transfers (03599007 570200)	Purchasing (57001359 459002)	825
Transfers (03599007 570200)	Fleet Services (59013259 459002)	12,396

MOTION: Zuger resolved, seconded by Warren, to approve the resolution to transfer funds as listed above to ensure that all funds have a positive balance at the end of the fiscal year. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

15. [Disbursement requisition](#) #40 of Sarpy County Safekeeping Account 2017 (Road Construction Bonds) funds for billing from Charles Vrana and Son Construction Co. for Project C-77(09-1) Harrison Street 147th Street to 157th Street in the amount of \$274,595.64 for work week ending 11/24/18. Brian Hanson, Fiscal Administrator

MOTION: Warren moved, seconded by Mixan, to approve the disbursement requisition, as submitted. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

16. (Tabled from November 20 and December 4, 2018) Resolution [2018-357](#): Sarpy County Commissioners Road Improvement Policy. Dan Hoins, County Administrator

MOTION: Warren resolved, seconded by Zuger, to approve the resolution for the Sarpy County Commissioner's Road Improvement and Consultant Procurement Policy (repeals resolutions 2003-262 and 2006-256), effective January 1, 2019. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

17. [Permission to solicit](#) Professional Engineering Services for 108th Street and Platteview Road, Public Works Project C-77 (18-2). Dan Hoins, County Administrator

MOTION: Mixan moved, seconded by Warren, to grant permission to solicit proposals which include project design and construction administration services for the project. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

18. Resolution [2018-388](#): First Amended and Restated Interlocal Cooperation Agreement among Omaha Public Power District (OPPD), Douglas County Nebraska, Washington County Nebraska, Sarpy County Nebraska, and Pottawattamie County Iowa relating to a Land Mobile Radio System Sharing Agreement. William Muldoon, Emergency Communications Director

MOTION: Warren resolved, seconded by Zuger, to approve the resolution for the agreement in order to provide dual services redundancies for Sarpy County's mobile radio system and will be consistent with Resolution 2014-103 Intent Regarding Joint and Cooperative Communication, as attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

19. Resolution [2018-389](#): Public Safety Product Sales/Installation/Maintenance Agreement with CenturyLink Communications, LLC. William Muldoon, Emergency Communications Director

MOTION: Mixan resolved, seconded by Warren, to approve the resolution for the agreement with CenturyLink Communications, LLC fka Qwest Communications Company, LLC to purchase and install equipment in order to join a multi-node regional phone system with Washington, Douglas and Pottawattamie Counties to create redundancy for the 911 phone systems in the total amount of \$110,818.13, as attached to the Resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

20. Resolution [2018-390](#): Agreement for Sanitary Sewer Construction with OBC, LLC (near Schram Road and 150th Street; Lot 2 Oxbow Way). Nicole Spitzenberger, Deputy County Attorney

MOTION: Warren resolved, seconded by Zuger, to approve the resolution for the agreement which outlines the construction and ownership of the stub line and payment for the construction costs, and delegates Graham Construction Inc. to build the stub sewer line, as attached to the resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

21. Resolution [2018-391](#): Agreement for Sewer Connection and Wastewater Service with Sanitary and Improvement District (SID) 330 (Lots 1-2, Outlots A & B, R & R Commerce Park Replat One). Nicole Spitzenberger, Deputy County Attorney

MOTION: Warren resolved, seconded by Zuger, to approve the resolution for the agreement outlining the requirements, responsibilities, and payment of sewer connection fees and sewer use fees for the proposed SID 330 sewer connection to the Sarpy Sewer for Phase 2, as attached to the Resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

22. Resolution [2018-392](#): Adopt the Sarpy County Master Fee Schedule for Planning and Building Department, effective January 1, 2019. Bruce Fountain, Planning Director

Assistant Planning Director Donna Lynam represented Mr. Fountain.

MOTION: Warren resolved, seconded by Kelly, to approve the resolution to adopt the Master Fee Schedule to increase the fees, as outlined and attached to the resolution and replace the Master Fee Schedule (previously approved by Resolution 2017-395), effective January 1, 2019. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

23. Resolution [2018-393](#): Professional Services Agreement (Master Agreement) with Burns and McDonnell Engineering Company, Inc. Denny Wilson, Engineer

MOTION: Kelly resolved, seconded by Zuger, to approve the resolution for the Master Services Agreement for Professional Services which specific task orders may be issued and outlines the responsibilities of both parties, as attached to the Resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

24. Resolution [2018-394](#): Task Order 12-6-2018 to Professional Services Agreement (Master Agreement) with Burns and McDonnell Engineering Company, Inc. to conduct a Feasibility Study for repairs to Bridge 235, Fort Crook and Papio Creek. Denny Wilson, Engineer

MOTION: Kelly moved, seconded by Mixan, to table item 24 until January 8, 2019. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

25. Resolution [2018-395](#): Authorize Board Chairman and County Clerk to act on behalf of the Board. Don Kelly, Commissioner

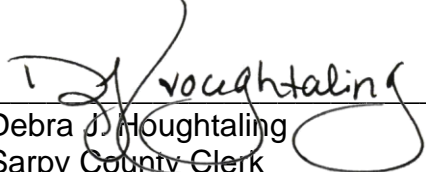
MOTION: Kelly resolved, seconded by Warren, to approve the resolution which states that the Sarpy County Board of Commissioners shall adjourn after its last regularly scheduled meeting for calendar year 2018 on December 11, 2018 and said Board shall not meet again in a regularly scheduled meeting until January 8, 2019, and pursuant to the statutory authority of this Board, between December 11, 2018 and January 8, 2019, the Chairman of the Sarpy County Board of Commissioners and the Sarpy County Clerk are hereby authorized to prepare claims and issue warrants for the following expenditures, as this Board has previously approved such expenditures through budget approval, approval of contracts, and related processes: 1) payroll and associated expenses 2) utilities 3) lease payments 4) contract and/or other installment payments which have been contracted for or authorized by action of this Board 5) expenses associated with jurors of the various courts and attorney fees and expenses ordered by a judge in the usual and ordinary manner and 6) payments that are in accordance with Sarpy County's current Written Standards of Eligibility and Assistance for General Assistance for the Poor. The aforementioned individuals have no authority to conduct County business beyond that stated above. Payments pursuant to paragraphs 1 through 4 above of this Resolution may only be made in those instances when required by law or enforceable contractual obligations to be made during the effective dates of this Resolution. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.

26. Adjournment.

MOTION: At 4:19 P.M. Thompson moved, seconded by Mixan, to adjourn until January 8, 2019. Ayes: Kelly, Thompson, Zuger, Mixan & Warren. Nays: None.



Don Kelly, Chairman
Sarpy County Board of Commissioners

Attest: 

Debra J. Houghtaling
Sarpy County Clerk