

MEETING MINUTES
SARPY COUNTY BOARD OF COMMISSIONERS
February 6, 2018 3:04 P.M.

Notice of this meeting was publicized in advance on the Sarpy County website (www.sarpy.com/boards-commissions/county-board). The location of the posted "Nebraska Open Meetings Act" was given in open and public session at the opening of this meeting.

Commissioners Present: Don Kelly, Jim Thompson, Gary Mixan, Jim Warren

Commissioners Absent: Brian Zuger

Others Present: County Clerk Deb Houghtaling
County Administrator Dan Hoins
Deputy County Attorney John Reisz

Commissioners' and Administrator's comments were recorded.

CONSENT AGENDA

{NOTE: These are items of business that are routine which are expected to be adopted without dissent. Items are automatically approved when the consent agenda is approved unless an item is REMOVED by a Commissioner or any member of the public. Removed items will be placed under the regular agenda for action by the County Board.}

1. [Minutes](#) (January 30, 2018). Deb Houghtaling, County Clerk
2. [Claims](#) report. Deb Houghtaling, County Clerk

MOTION: Warren moved, seconded by Mixan, to approve the Consent Agenda as presented. Ayes: Kelly, Thompson, Mixan & Warren. Nays: None. Absent: Zuger.

REGULAR AGENDA

3. [Permission to solicit bids](#) for 192nd Street and Highway 370 Traffic Signal, Project C-77 (17-18) for the Public Works Department. Beth Garber, Purchaser

MOTION: Warren moved, seconded by Mixan, to grant permission to solicit bids for the 192nd Street and Highway 370 Traffic Signal, Project C-77 (17-18). Ayes: Kelly, Thompson, Mixan & Warren. Nays: None. Absent: Zuger.

4. Resolution [2018-32](#): Award proposal for Appraisal Services - Commercial for the Assessor's Office to Tax Valuation Inc. for \$125 per hour for approximately 500 hours and \$150 per hour for defense of values at Board of Equalization and Tax Equalization and Review Commission hearings. Beth Garber, Purchaser

MOTION: Thompson resolved, seconded by Kelly, to approve the resolution to accept the bid of Tax Valuation Inc. for Appraisal Services, as attached to the resolution. Ayes: Kelly, Thompson, Mixan & Warren. Nays: None. Absent: Zuger.

5. Resolution [2018-33](#): Award low bid for three (3), fourteen foot (14') dump bodies with hydraulic systems for the Public Works Department to J-Craft Inc. in the amount of \$145,772.70. Beth Garber, Purchaser

MOTION: Warren resolved, seconded by Thompson, to approve the resolution to accept the low bid of J-Craft Inc. for three (3), fourteen foot (14') dump bodies in the amount of \$48,590.90 per unit for an extended price of \$145,772.70. Further, the County Clerk is directed to return the late bids of Protech and Crysteel Truck Equipment Inc. unopened to the vendor. Ayes: Kelly, Thompson, Mixan & Warren. Nays: None. Absent: Zuger.

6. Resolution [2018-34](#): Establish Cash Balance Reserve Policy. Brian Hanson, Fiscal Administrator

MOTION: Thompson resolved, seconded by Warren, to approve the resolution to establish the "Cash Balance Reserve Policy" as Neb. Rev. Stat. §13-504 requires that the County's budget document contain a cash reserve, directs that the cash reserve shall be based upon the actual experience of prior years, and the annual determination of the Minimum Total Cash Balance Requirement (MinTCBR) is further detailed in the resolution. Ayes: Kelly, Thompson, Mixan & Warren. Nays: None. Absent: Zuger.

7. Adjournment.

MOTION: At 3:43 P.M. Thompson moved, seconded by Mixan, to adjourn until February 13, 2018. Ayes: Kelly, Thompson, Mixan & Warren. Nays: None. Absent: Zuger.



Don Kelly, Chairman
Sarpy County Board of Commissioners

Attest:



Debra J. Houghtaling
Sarpy County Clerk