



# PERSONNEL RULES AND REGULATIONS

<b>RULE 14:</b> <i>Records and Reports</i>	<b>EFFECTIVE:</b> <i>January 1, 2015</i>
<b>REGULATION 2:</b> <i>Official Roster</i>	<b>Pages:</b> <i>1 of 1</i>

Pursuant to Nebraska Revised Statute §23-2524, it shall be the duty of the Human Resources Director to establish and maintain a record of all employees showing each employee's name, address, job title, pay rate, status, and other pertinent data.